

**HOWARD COUNTY PUBLIC SCHOOLS
PURCHASING DEPARTMENT**

10910 Clarksville Pike
Ellicott City, MD 21042
(410) 313-6600

<http://www.hcpss.org/about-us/purchasing/>

**ADDENDUM NO. 1
(Total Pages - 4)**

July 19, 2019

Invitation for Bids No. 002.20.B4

Custodial Plastic Liners

Opening Date: July 29, 2019 Time: 10:00 A.M.

The following shall be incorporated into the captioned solicitation as though included in the original documents issued.

The Board of Education authorizes the following changes, clarification and/or attachments to the solicitation documents; however, such changes shall not relieve the firm of their responsibilities as otherwise required by the solicitation documents.

Questions

1. Question : Can you provide us with a copy of the previous bid tabulation for the last time these items were bid?

Answer: Yes, see attached Bid Tab from the 2013 Custodial Plastic Liners Bid #009.14.B3. Please note that all products were awarded to Central Poly Corporation on an aggregate Warehouse and School Delivery basis in accordance with the bid document.

2. Question: Can you clarify requirements for samples, as it's written in bold by the Bid Price Sheet: **SAMPLES MUST ACCOMPANY BID**, but on the Page: Checklist for Bid Submission, it's written that samples are "NOT" required with the bid price sheet at time of bid, but will be requested from the apparent low bidder(s) after bid opening.

Answer: Please disregard the bold "SAMPLES MUST ACCOMPANY BID" Language on the Price Sheet. Samples are not required with the Bid price sheet at the time of bid. Samples will be requested from the apparent low bidder(s) after the bid opening for evaluation.

3. Question: Did the current Vendor have any price increases? Can you provide us with the current price that you are paying for each liner along with the Size/Manufacture/Model or product Number/ mil/mic, etc. that is currently being purchased.

Answer: The current pricing with Central Poly Bag Corp is as follows:
24x33 1000 per case 12mic \$.02 per bag
40x48 250 per case 14mic \$.07 per bag
38x58 100 per case 1.5mil \$.19 per bag
38x58 100 per case 2.0mil \$.22 per bag

4. Question: What is the case weight (lbs. per case) currently being purchased for each liner?

Answer: We do not have that data to share.

5. Question: Were the liners awarded for warehouse delivery or to delivery to schools?

Answer: The award was for both delivery options. Currently deliveries are primarily being made to the warehouse location, but we reserve the right to utilize the school delivery option.

6. Question: If the liners were awarded for warehouse delivery, can you tell us, based on previous ordering history and purchase orders about how often orders are placed (monthly, quarterly or other?) and what is an approximate case order?

Answer: We typically place 1-2 orders for standing monthly delivery to warehouse for entire school year. Approximately 300-38x58, 100 -24x33, 100 40x48 per month

7. Question: If the liners were awarded for delivery to schools, can you tell us, based on previous ordering history and purchase orders about how often orders are placed (monthly, quarterly or other?) and what is an approximate case order?

Answer: See answer to Question 6 above

8. Question: Can we call FEDEX at our expense and pick up a sample of each liner? If yes, can you provide us with the address where FedEx should go, a name, phone number & email address, and times that FedEx can come?

Answer: Howard County Public Schools does not have the resources or ability to provide samples of plastic liners to each interested bidder. If we provide samples to one bidder, we would have to provide to all bidders in order to be fair and equitable. We expect that you will utilize your expertise in the industry and determine the best liners to propose that will meet or exceed our requirements. Bidders must determine for themselves which product to submit for each item. If a bidder should submit more than one product per requested item class, that item or all items in their bid may be rejected at the discretion of HCPSS.

9. Question: Is there just one delivery location? Are there Loading Docks at each location or is a lift gate and inside delivery necessary?

Answer: Currently we have one delivery location to the warehouse which has a Loading Dock, but we reserve the right to utilize the school delivery option. The list of school locations was provided in the original bidding document.

10. Question: can you give us an idea of how many cases of trash bags are ordered at a time?

Answer: See answer to Question 6 above

11. Question: Regarding item #4, the bid states clear/back. Is that our option, or the school's option?

Answer: Bidders option

12. Question: Is there a specific brand that is preferred and how many do you need delivered per order?

Answer: No specific brand preferred. See answer to Question 6 above.

13. Question: How many locations will be utilizing this contract?

Answer: See answer to question #9 above

14. Question: How often will orders be placed?

Answer: As needed, but we typically order 1-2 times per year setting up monthly standing orders.

15. Question: Under the general terms, Y – Deliveries, it is asking for product to be delivered to the individual schools. On the bid price sheet, it appears to provide the option for school delivery and warehouse delivery. Will you accept bids for only the warehouse delivery?

Answer: No, we are asking for pricing for both. As it stand now we currently do the majority of our deliveries to our warehouse, but need a vendor that has the ability to ship directly to schools as well on occasion when need or if we should happen to change our warehousing methods in the future. If you only provide warehouse delivery prices your bid may be rejected at the discretion of HCPSS.

16. Question: Please provide the manufacturer name and /or model of each of the liners that you are currently buying from Central Poly Bag Corp?

Answer: Central Poly Bag Corp is the Manufacturer of all the bags.
38x58-2 mil- product number CP38582M
38x58-1.5mil-product number CP3858N1.5
40x48-14mic-product number CP4048NL4
24x33-12mic-product number CP2433NL2

17. Question: Do both the hi-density and the linear low density bags need to be packed on rolls, or will you consider bulk packaging for the linear low density bags?

Answer: No bulk packaging, everything needs to be on rolls

Attachments

1. Copy of 2013 Custodial Plastic Liners Bid Tab #009.14.B3

Note: It is the bidder's sole responsibility to monitor the HCPSS Purchasing website to ensure that they download any additional addendums or clarifications prior to submitting their bid or proposal and duly acknowledge receipt of and full understanding of said addendums on the proper bid submittal form. Failure to do so may result in non-receipt of important information prior to the closing date and may render the bid or proposal non-responsive and ineligible to award. It is highly recommended that the submitting bidder ascertain if they have received all the addendums posted prior to submitting their bid/proposal. Failure of any bidder to obtain any such addendum or interpretation shall not relieve the bidders company from any obligation under his/her proposal as submitted.

Bid Tab
 Bid #009.14.B3
 Custodial Plastic Liners

9/18/2013
 2:01 PM

Item	Size	Mil/Mic	Interboro Packaging Corporation		Dyna Pak Corp.		S. Freedman & Sons, Inc.		Unipak Corp.		SCM US LLC	
			Delivery Warehouse	Delivery Schools	Delivery Warehouse	Delivery Schools	Delivery Warehouse	Delivery Schools	Delivery Warehouse	Delivery Schools	Delivery Warehouse	Delivery Schools
1	24 x 33 Liner	12 mic	\$19.34	\$24.34	\$32.00	\$44.00	\$17.27	\$27.27	\$28.50	No Bid	\$41.08	\$41.58
2	40 x 48 Liner	14 mic	\$18.48	\$23.48	\$21.47	\$33.47	\$17.85	\$27.85	\$18.05	No Bid	\$31.44	\$31.94
3	38 x 58 Liner	1.5 mil	\$22.84	\$27.84	\$23.32	\$35.32	\$18.31	\$28.31	\$20.10	No Bid	\$36.47	\$36.97
4	38 x 58 Liner	2 mil	\$25.24	\$30.24	\$27.63	\$39.63	\$25.52	\$35.52	\$21.88	No Bid	\$45.82	\$46.32

Item	Size	Mil/Mic	Laniado Wholesale Maintenance Products,		Central Poly Corp.		All American Poly		Calico Industries, Inc.	
			Delivery Warehouse	Delivery Schools	Delivery Warehouse	Delivery Schools	Delivery Warehouse	Delivery Schools	Delivery Warehouse	Delivery Schools
1	24 x 33 Liner	12 mic	\$31.41	\$32.41	\$18.80	\$24.20	\$25.17	\$27.17	\$29.73	\$31.22
2	40 x 48 Liner	14 mic	\$20.51	\$21.51	\$16.88	\$22.40	\$23.87	\$25.87	\$19.24	\$20.39
3	38 x 58 Liner	1.5 mil	\$23.16	\$24.16	\$19.20	\$23.90	\$19.02	\$21.02	\$20.23	\$22.23
4	38 x 58 Liner	2 mil	\$27.13	\$29.13	\$21.70	\$25.30	\$22.20	\$24.20	\$23.54	\$24.88