



**ADDENDUM NO. 3**

**December 13, 2019**

**RE:** RFP 024.20.B5, School Bus Routing and Fleet Management Solution

**FROM:** Purchasing Office  
 Howard County Public Schools  
 10910 Clarksville Pike  
 Ellicott City, MD 21042  
 (410) 313-5644

**TO:** PROSPECTIVE BIDDERS

This addendum modifies the Original Bidding Documents as noted below. Acknowledge receipt of this Addendum in your Proposal. Failure to do so may subject the Bidder to disqualification.

**1. CHANGE Due Date/Time**

The Due Date/Time for RFP 024.20.B5 has been extended to Friday, December 20, 2019, 3 PM ET.

**2. INSERT HCPSS VIN List (appended)**

**3. INSERT Price Proposal – Addendum #3 (appended)**

**4. INSERT Questions and Answers – December 13, 2019**

	Questions	Answers
1	Is the District able to share an approximate annual budget for its school transportation software? If not can you please provide this budget or a range the District anticipates spending on this procurement? Is this budget expected to remain constant for the duration of the contract?	Not available
2	Can the district provide the cost of their current school bus transportation routing software?	Not available
3	Would the District be willing to share an anticipated launch date for the new software solution?	It is HCPSS’s intent to have a fully functional system in place by July 2020
4	Would the District consider accepting the digital-format proposal (PDF) by email rather than by mailed USB drive? If so, would the District prefer two separate emails, one for the Technical and one for the Pricing proposal	Offerors shall mail or hand-deliver proposals in a sealed envelope/packet to the Purchasing Office
5	Would the District consider accepting pricing in an alternate format? Like other software-as-a-service vendors, Via typically prices per-vehicle per-month -- would the District be open to this form of pricing?	Monthly or annual pricing is preferred
6	We are particularly interested in learning more about Task 4: “School Boundary Scenario Testing,” Task 5: “Facilitate the Attendance Area Committee (AAC),” Task 7: “Superintendent	Disregard all references to Tasks identified in Section 6, Price Proposal

	Questions	Answers
	Attendance Area Adjustment Recommendation,” Task 8: Board of Education Redistricting Process.”	See revised Section 6, Price Proposal attached to this Addendum.
7	Can the District provide guidance on the relationship between the Section 6 “Price Proposal” Tasks and the Section 4 “Scope of Work” Tasks? Are these Tasks meant to map onto one another in some way, or do they constitute completely separate ways of understanding the project?	Disregard all references to Tasks identified in Section 6, Price Proposal  See revised Section 6, Price Proposal attached to this Addendum.
8	Would the District clarify how Exceptions to the RFP should be documented? “Exceptions Form K,” referenced on p. 3, does not appear to be included in the solicitation. Should Exceptions simply be listed as a part of the Technical Proposal, as indicated on p. 19?	Delete Section 1, paragraph 6 in its entirety.  Refer to Section 5, paragraph 6 for instructions.
9	If contractors provide a cloud-based solution -- requiring no on-premise installation -- would the District consider waiving insurance requirements which seem designed to cover on-premise work (such as underground hazard, auto liability, aircraft liability, or builders risk insurance, for example)?	If a contractor’s employee, or subcontractor, performs onsite work in any capacity, HCPSS requires the awarded contractor to carry appropriate insurance for onsite work. HCPSS understands that some insurances are not in the scope of this project and will waive such insurances requirements.
10	Can the District clarify whether Attachment C is required to be signed and attached to bidders’ proposals? It is not listed on p. 20 with other documents, but is included in the checklist on p. 25.	Offerors shall sign and submit Attachment C, Client Data Sharing Agreement with their proposal.
11	Can the District clarify whether bidders are required to fill out, sign, and attach Attachment F, given that the “agreement #” will likely not be settled and certain portions (“Article III” for example) may need to be filled out by the District?	Attachment F, Agreement for Professional Services only needs to be acknowledged on the checklist. The Agreement template is provided to make Offerors aware of HCPSS’s Professional Services Agreement format
12	How would the agency prefer bidders indicate portions of the proposal that contain trade secrets or confidential/proprietary information? With a notice on each page that contains such information? In what format should justifications of confidential/proprietary information be provided?	Indicate specific paragraph, section, and/or pages considered confidential.  Note: HCPSS’s Purchasing Office considers all RFP responses to be confidential. Requests for Technical or Pricing information must be made through the HCPSS Public Information office to ensure that confidential information is not released.
13	RFP 024.20.B5 School Bus Routing and Fleet Management Solution references a Form K in the RFP document, but none was provided with the RFP. Could you please send me Form K that it refers to?	Delete Section 1, paragraph 6 in its entirety.  Refer to Section 5, paragraph 6 for instructions.
14	What Routing Software are you utilizing now?	Tranfinder
15	Does the district currently have GPS hardware or is purchasing new hardware your intention at this time?	HCPSS does not have GPS at this time but is interested in telematic solutions. HCPSS has approximately 60 Thomas buses which have Zonar built in.
16	How many AM routes do you currently have?	A route is the complete set of individual trips a vehicle completes. HCPSS currently has 468 routes that complete approximately 1,350 AM trips..
17	How many PM routes do you currently have?	A route is the complete set of individual trips a vehicle completes. HCPSS currently has 468 routes that complete approximately 1,350 PM trips.
18	What specific information is necessary for the formatted file for the custom contractor payment module that will be sent to the Finance Office for the issuance of school bus contractor payments?	An excel spreadsheet is produced from the payment information that is in a format that the Finance system (Workday) accepts; the file contains the General Ledger account for each possible payment type in the billing system.  Common fields listed below: <ul style="list-style-type: none"> <li>• Vendor/Supplier ID</li> <li>• Date</li> <li>• Spend Category (based on GL account)</li> <li>• Dollar Amount</li> </ul>

	Questions	Answers
		<ul style="list-style-type: none"> <li>• Cost Center (this is always 6801 - Student Transportation)</li> <li>• Program (this is always 6801 - Student Transportation)</li> <li>• Fund (this is always 10 - Operating Fund)</li> <li>• Location (This is always 00 - General)</li> <li>• State Category (based on GL account)</li> </ul>
19	Regarding Task 2: GPS on Page 16, in reference to “In-bus GPS units should include the capability to track students”, does the school system have an administrative policy in place requiring the students to carry an ID badge? If so, what type of badge, i.e. RFID or bar-code? If not, is it intended that this proposal shall include the ID badges and how many? Is there a preference for a specific technology?	HCPSS currently does not have such a policy in place. HCPSS understands that student tracking may be either through RFID, barcode, or QR code. At this time HCPSS has no preference.
20	Is the school system interested in ID badge production equipment as part of this proposal so ID management can be performed in-house to reduce lead time?	Offerors may propose such a system.
21	What administrative policies, if any, does HCPSS have in place to support the use of the ID badge for transportation use to enable its success within the scope of implementing Student Ridership Verification, i.e. how contractor is to manage a situation of lost or missing ID for a student expecting to ride?	HCPSS currently does not have such a policy in place.
22	Based on your Task 4 requirements, we understand that the County uses contracted services. Can you please provide some detail as to the following: <ul style="list-style-type: none"> <li>a) how many contractors;</li> <li>b) how many contractor locations where vehicles are parked;</li> <li>c) how many total routes;</li> <li>d) what types of vehicles are used, i.e. light duty/heavy duty (if possible a comprehensive list of vehicles by VIN would be helpful);</li> <li>e) whether contractors will be licensed users of the routing and/or GPS solution software;</li> <li>f) any other unique or pertinent characteristics of the relationship between Howard County Schools and the transportation contractors.</li> </ul>	<ul style="list-style-type: none"> <li>a) 29 contractors (some with a single bus, and the largest with approximately 70 route buses)</li> <li>b) Contractors have about 40 individual lots, but some smaller vendors do not have a dedicated lot. It is not a requirement.</li> <li>c) 468 current routes (a contract/bus is equivalent to a route.)</li> <li>d) 337 regular education 11 and 12 row buses, and 131 smaller special needs buses equipped with lifts. A VIN list is attached to this addendum.</li> <li>e) Contractors will not be licensed users of the routing software or GPS. GPS may change eventually.</li> <li>f) Contractors are paid from their first stop in the AM through the last stop in the AM, and then the first school in the PM to the last student in the PM. HCPSS does not pay for deadhead to and from the contractor lot nor for noontime breaks unless there is an established noon trip.</li> </ul>
23	On Page 18, Evaluation Criteria: Can you provide any information on how the criteria will be weighted by category?	Not yet determined
24	How many routers, total user licenses, do you require for the routing component?	12 within the Pupil Transportation Office, and another 4 in the School Planning Office.
25	On Page 15, Task 1, you indicate “Must maintain compatibility with ARCGIS platform”. Can you please provide more information regarding the requirements, e.g., Is this to be bi-directional transfer of information to/from your ARCGIS platform? Does the School System have the API to provide the transfer to/from ARCGIS?	All data the school system receives from the County or is produced from the School Planning office is managed using ESRI shapefiles or geodatabases. HCPSS uses such data for a variety of analytical processes which fall outside of the normal capabilities of bus routing software. HCPSS seeks to import new geospatial data (such as building footprints) into the routing system, and export geospatial features (such as bus routes) to be used in other projects and shared to the county.
26	Is there a preference for a specific acquisition model, i.e. <b>monthly service model with no upfront costs</b> vs. an <b>upfront purchase with annual license fees</b> for the duration of the agreement?	Annual license fees are preferred
27	Section 6 Price Proposal does not seem to match up with the RFP narrative. Example:  The pricing sheet lists the following tasks:	Disregard all references to Tasks identified in Section 6, Price Proposal.  See revised Section 6, Price Proposal attached to this

	Questions	Answers
	<p>Task 1 Consultant Orientation  Task 2 Data Collection  Task 3 Provide Impartial Data Analysis  Task 4 School Boundary Scenario Testing  Task 5 Facilitate the Attendance Area Committee (AAC)  Task 6 Support Community Engagement and Feedback  Task 7 Superintendent Attendance Area Adjustment Recommendation  Task 8 Board of Education Redistricting Process</p> <p>The Scope of Work lists the following tasks:  Task 1: School Bus Routing and Fleet Management  Task 2: GPS  Task 3: School Planning  Task 4 School Bus Contractor Payments</p> <p>In our experience the pricing for the solution requested will be based on the quantity of vehicles and the number of licenses for the routing software.</p> <p>Will it be permissible for the proposal to include a pricing format consistent with that information?</p>	<p>Addendum.</p> <p>Offerors may Structure</p>
28	Please provide a vehicle list based on the attached Excel Document. Having these details will help vendors prepare a more accurate quote.	A VIN list is attached to this addendum.
29	To which counties do you transport students to?	Baltimore City, Montgomery County, Anne Arundel County, Frederick County (please note: HCPSS has the sole right to add/delete counties as required)
30	How many non-public schools or locations does the District provide transportation to?	Twenty-four. HCPSS has the sole right to add/delete any location as required
31	Referring to page 16, Task 2 GPS bullet four, "GPS should include data points such as speed, door, open, stop arm deployment, hard stop, etc," please clarify how you intend to use the solution.	Minimally to monitor driving speed and if a bus open its door at a bus stop.
32	When does the District intend to have oral presentations/discussions sessions mentioned in the RFP?	If it is determined that presentations are necessary, HCPSS will provide a schedule.
33	Referring to Section 6, Price Proposal, would it be possible to obtain more detail about the following tasks so that we can prepare a more accurate quote?	Disregard all references to Tasks identified in Section 6, Price Proposal.  See revised Section 6, Price Proposal attached to this Addendum.
34	Referring to Section 6, Price Proposal, where should vendors price routing software, GPS/tablet hardware, parent portal software, AVL software, implementation and training services?	See revised Section 6, Price Proposal attached to this Addendum.
35	In how many separate locations will staff be located during training?	Training for the operation of the system will be at a single location.
36	How many transportation personnel will be trained as users in the routing software? Full access _____ and read-only _____	16 users will have full access to route and plan. Other users shall be able to retrieve report data from the system such as school based administrators.
37	How many people will need training on the planning portion of the application?	10
38	Does the software need to account for loading/unloading students somewhere other than their assigned school (i.e. does HCPS have transfer and/or shuttle routes)?	HCPSS has regional programs for special needs students, overflow school for pre-K, and a handful of shuttle programs.
39	Does the software need to account for students who are	Yes

	Questions	Answers
	assigned to a school that is different from their normal enrollment boundaries?	
40	Does the software need to preserve geocoded addresses so the import from the Student Information System (SIS) does not overwrite corrections made by routers?	Regular education student addresses are rarely changed. When a student is geocoded, it should not un-geocoded unless the mail address has changed. Special needs students require more input from the routers and these changes should not be arbitrarily changed by the import unless prompted.
41	How many people will need training on the web interface to look up routing and student busing information?	15 administrators, and if non-administrators are included then potentially 200. If alternate training on basic use is possible, like YouTube videos, then that may substitute.
42	How many users will need to be trained to use the Automatic Vehicle Location (AVL) software?	10
43	In addition to professional installation, we will conduct self-installation training for district staff so that they know how to correctly install/move the telematics devices. How many people will need to be trained on this task?	Buses are contractor owned. HCPSS presently has 29 contractors. Training shall be provided for contractor staff as required.
44	How many people will need training in the use of GPS software?	10
45	In how many locations are buses stored?	40 or more. There is no requirement for contractors to have established lots.
46	If there are multiple bus locations, is it possible to consolidate the fleet to one location during GPS installation? If not, please provide locations of each site.	Yes. HCPSS inspects all buses 3-times per year at a pre-planned location.
47	Will GPS installers have access to the district's fleet on evenings and/or weekends?	HCPSS will allow and coordinate off hour work as required.
48	Does the district currently have RFID cards in use for the students (ie. Library card, lunch card, student ID card)?	No.
	a) If yes, what type and how many?	N/A
	b) How many vehicles are currently equipped with RFID readers?	None
49	How many vehicles is the district planning to equip with card readers?	The primary focus is the special needs fleet consisting of 131 buses.
50	How many students will be issued cards?	The primary focus is approximately 2,300 special needs and pre-K students
51	How many people outside of transportation need training for Student Tracking?	Approximately 200 school based administrators
52	Please confirm the number of vehicles the District would require a tablet mount/power supply to be installed on.	477
53	How many total tablets does the district need (consider number of drivers, number of buses, number of spares, etc.)?	477
54	What is the total number of drivers who will be using the onboard tablet for navigation?	477
55	How many others at the district will need to be trained on the tablet?	2 (driver trainers)
56	Based on the following definition of a run, how many runs does the district operate? <i>Note: A run is defined as when a bus begins empty, picks up students, and then drops them off, leaving the bus empty. A single bus would typically have multiple runs throughout the day. Example:</i> a) In the morning, Bus 100 has 1 high school run, 1 middle school run, and 1 elementary school run. b) In the afternoon, Bus 100 has 1 high school run, 1 middle school run, and 1 elementary school run. c) Bus 100 has a total of 6 runs.	1,700 (included mid-day runs)
57	How many contractors are used to supply the ~550 buses?	Presently 29

	Questions	Answers
58	Can the District provide further information on what they would like to accomplish in Task 3 of the SOW ("School Planning"), and exactly how the vendor can support this process?	<ul style="list-style-type: none"> <li>• HCPSS seeks a product that facilitates the evaluation of boundary scenarios.</li> <li>• HCPSS seeks to change the assignment of specific geographies (planning units) and see re-aggregated demographic and enrollment projection data.</li> <li>• HCPSS seeks to generate map-based reports accompanied by other reports and charts to facilitate analysis of scenarios and in comparison to other scenarios.</li> <li>• HCPSS seeks to model transportation impacts, projected enrollment, and demographic impacts.</li> </ul>
59	Can the District provide more detail about what "HCPSS planning units" are?	School planning units are the building blocks that make up a school district. A similar process is how census block groups are aggregated up to census tracts. During redistricting, a school planning unit may be reassigned to a different school district.
60	Can the District clarify exactly what kind of data verification they'd like the vendor to perform on the "base scenario"?	See Question #67
61	Can the District provide a list of the legacy systems from which the vendor will be required to import data? Can the District give the file formats for each?	Geospatial data is stored in shapefile (.shp) or geodatabase (.gdb) formats for school planning purposes and MapInfo (.tab) for bus trips and bus stop polygons. Student data is imported from our student information system using SQL Server, and contractor payment data is stored within an Oracle database.
62	Would the District elaborate on the use cases they anticipate for allowing parents and school personnel to view routing information for an entered address? Would a system that allowed parents and school personnel to view the actual routes assigned to students fulfill HCPSS' goals?	<p>School administrators and parents have similar requirements when viewing data related to routing.</p> <p>Parents generally need to put in an address on a website to find out what schools their address is in (elementary, middle, and high) and the associated bus stops and the bus numbers at each level.</p> <p>Administrators need the above information, but they may need to generate a list of students by bus with the assigned students by bus stop on that route.</p>
63	Would the District elaborate on the use cases they anticipate for printing lists with student transportation information and printing maps? For context, our system allows any authorized member of school staff to access this information within the online modules and apps.	School administrators need to be able to access student related transportation data. HCPSS prefers the ability to print maps or lists.
64	Would the District elaborate on the function of each of enterprise data systems currently in operation and the use cases for integration with our software?	Not enough information
65	Are the District's buses currently equipped with devices that keep track of mechanical events like "doors open" and "stop arm deployment," or would buses require such devices to be installed in addition to GPS? For context, GPS can easily track speed and hard stops, but cannot directly infer "doors open" and "stop arm deployment" events.	A VIN list is attached to this addendum.
66	Can the District provide the make/model of the buses in its fleet?	A VIN list is attached to this addendum.
67	Can the District provide further information on their desired functionalities for a payment module? What file format would need to be sent to the Finance Office? Can the District provide their current logic for determining payments? Can the District provide the "exceptions" to this logic that they anticipate?	<p>HCPSS has not determined a contractor payment method for this new technology.</p> <p>See answer below from previous question about payment:</p> <p>An excel spreadsheet is produced from the payment information that is in a format that the Finance system (Workday) accepts; the file contains the General Ledger</p>

	Questions	Answers
		<p>account for each possible payment type in the billing system.</p> <p>Common fields listed below:</p> <ul style="list-style-type: none"> <li>• Vendor/Supplier ID</li> <li>• Date</li> <li>• Spend Category (based on GL account)</li> <li>• Dollar Amount</li> <li>• Cost Center (this is always 6801 - Student Transportation)</li> <li>• Program (this is always 6801 - Student Transportation)</li> <li>• Fund (this is always 10 - Operating Fund)</li> <li>• Location (This is always 00 - General)</li> <li>• State Category (based on GL account)</li> </ul>
68	As a cloud-based solution, much of the work to configure our system to HCPS' needs will not take place on premise. Would HCPS consider waiving their 7am-3pm workday requirement for work performed off-premise?	Off-premise work is unrestricted and not bound by 7am – 3pm workday requirements.
69	Since we offer an off-the-shelf SaaS product with some configuration, many of the pricing categories supplied in the "Price Proposal" are not directly applicable to our solution. We would like to reiterate a previously-asked question: would the District be open to an alternative price proposal more in line with an off-the-shelf SaaS solution?	HCPSS is open to an alternative price proposal in line with Offeror's business model.
70	Given the District asks for a lump sum price for each Task in the price proposal, are the hourly rates provided for reference only? Can the District further clarify this pricing structure?	<p>Disregard all references to Tasks identified in Section 6, Price Proposal</p> <p>See revised Section 6, Price Proposal attached to this Addendum.</p>
71	Can the District confirm that the insurance provisions in this RFP apply only to the services provided by the vendor, and not to the operation of school buses?	The insurance requirements apply to HCPSS. Buses are owned by contractors.
72	Across our 90 deployments, our partners have not found that they need the functionality for individual users to edit our base maps. Philosophically, we believe that our maps are important sources of truth that reflect years of experience and multiple different inputs: Open Street Maps ("OSM"), our internal mapping capabilities, Google Maps, and others. We plan to provide a tool for HCPS to edit certain, more temporary components of the map, such as bus stop locations and road closures. Though we fully appreciate that the district may become aware of specific map changes (construction, street names, roads and intersection topology, etc.) before our mapping sources pick up the revised information, we believe that there are better ways to communicate and incorporate this information than enabling users to edit the underlying map infrastructure. For example, we could commit to specific service level agreements (SLAs) for turning around these (sometimes temporary) changes; if HCPS receives updates from the County government on a regular basis, we could commit to incorporating these on a set schedule. Could HCPS describe the circumstances in which staff would need to manually update these maps themselves?	<p>Currently, one person coordinates map updates to the routing software. The person has extensive experience with GIS centerline and network datasets. Howard County is a rapidly growing county and new addresses and centerlines are developing with County growth. However, there are some features that are not mapped by the county. For example, bus lots, mobile home parks, and some large apartment communities are not mapped. HCPSS plans on integrating walking facilities into our maps to develop highly accurate non-transport zones.</p> <p>To more succinctly answer this question, HCPSS does not need all staff to modify centerlines and addresses. However, HCPSS does need a designated person to coordinate updates, and at times, make necessary changes to the map.</p>
73	Can the HCPSS discuss its experience with its current routing system, and explain why it is seeking a replacement? For example, what are the circumstances of the current system that has the School System state that it: ". . . seeks to	This RFP does not seek to only replace our routing system. The RFP is part of our due diligence to keep abreast of technology, and to pursue strategic alignment to combine routing to telematics, better coordinate between the Pupil

	Questions	Answers
	enhance automation of student bus assignments.”	Transportation Office and School Planning Office for redistricting needs, and marry contractor payments to routing software.
74	Can the School System tell us how much in annual fees it pays its current routing system vendor? We would think that this should be public information.	N/A
75	Does the School System have a budget for this project, or has it received any cost estimates, and if so, can they be divulged?	Not available
76	The scope of work for this project is for a routing and fleet management solution (combination of software, GPS hardware, implementation, training, and support services) and yet the price proposal forms on pages 22-24 of the RFP seem to be for an entirely different project (such as perhaps a school boundary realignment consultancy). Can the current price proposal forms be explained as to how a vendor should respond, or will the School System create new pricing forms specific to this RFP’s scope of work?	An addendum will be issued to address this.
77	Because the RFP asks for GPS and student ridership capabilities, vendors need to consider equipment costs, installation costs, cellular data fees, etc. on a per vehicle basis. But the RFP doesn’t have an exact quantity of the vehicles that will need to be equipped. Would it be permissible to quote a per vehicle cost for the necessary items, or can the School System provide the actual total of vehicles that will need to have GPS and student ridership functionality? In this total, could also provide separate numbers for regular education vehicles and special needs vehicles?	Currently, HCPSS has 337 regular education, and 131 specialized need vehicles with the possibility of 10 additional vehicles coming on board for the 2020 – 2021 school year. A per vehicle cost would be helpful for our planning purposes.
78	Exactly how many contractors currently provide busing for the School System?	29 (The total number has been declining over the past few years.)
79	Will the vendor be responsible for installing the GPS and student ridership hardware on the buses? If so, would the vendor have to go to every separate contractor site, or could it be arranged so that the buses from different contractors could be brought to one or more locations for installation? If the vendor has to go to every contractor site to install hardware, the costs for installation services could be dramatic.	HCPSS is not equipped to install equipment. However, all buses are inspected 3-times per year at a single location. HCPSS will coordinate the installation of hardware with vendors at a time and location convenient to all involved parties.
80	On pages 19-20 of the RFP under section 14, there is no mention of the “Client Data Sharing Agreement” being a required submission with the RFP response. But on page 25 of the RFP, it says in the check list that a signature for the Agreement is a requirement for the submission. So, is a signed agreement required for the submittal or not? And if it is required, what are we to do if we take exception to some of the terms and conditions of the “Client Data Sharing Agreement?”	A signed agreement required for the submittal.  Submit exceptions
81	Is the School System planning any sort of pilot to be conducted by one or more vendors? Many school districts believe it prudent to have a proof-of-concept test before committing large sums of money to GPS and student ridership hardware.	No





51	4UZABRDTZACAR2251	131	4DRBUAAP1EB349674	211	4DRBUC8P1GB208494	291	4UZABRDT1HCHS8703	371	1BAKGCSA6KF357656	451	4UZABRFD0LCLZ0108
52	1T7YN4E23B1129680	132	4DRBUAAP3EB349675	212	4DRBUC8P0GB731229	292	4DRBUC8P0HB745262	372	1BAKGCSA8KF357657	452	4UZABRFDXLCLY4090
53	4DRBUAAP4AA165992	133	4UZABRDT8ECFF5818	213	4DRBUC8P5GB208501	293	4DRBUC8P2HB745263	373	4UZABRFXCKKT1098	453	4UZABRFD1LCLY4091
54	4UZABRDR88CZ48943	134	4UZABRDT5ECFH8795	214	4DRBUC8P7GB208502	294	4UZABRDT5HCHS4492	374	1BAKCCSA5KF356333	454	4UZABRFC5LCLX9712
55	4DRBUSKP7BB343328	135	4DRBUAAP8EB349848	215	4DRBUC8P7GB268151	295	1BAKGCPA1HF334786	375	4UZABRFC1KCKT1099	455	4UZABRFC7LCLX9713
56	4DRBUSKN8BB331199	136	4DRBUAAP6EB349850	216	4UZABRDU1GCGT6644	296	4UZABRDT7HCHT1718	376	4UZABRFC4KCKT1100	456	4UZABRFD3LCLY8675
57	4UZABRDK5BCAW0967	137	4DRBUAAPXEB349849	217	4DRBUC8N0GB220120	297	4DRBUC8P6HB380182	377	4UZABRFC6KCJZ2610	457	4UZABRFD2LCLV5408
58	4UZABRDK9BCAW0969	138	4UZABRDU0ECFH9393	218	4DRBUC8N4GB731233	298	4DRBUC8N0HB673557	378	4UZABRFC8KCJZ2611	458	4UZABRFC7LCLJ5011
59	4DRBUAAP1BA266375	139	4UZABRDU6ECFH9382	219	1BAKFCPH0GF323275	299	4DRBUC8N1HB503806	379	4UZABRFD1KCJZ2622	459	1BAKGCSA6MF368658
60	4UZABRDK3BCAW0966	140	4UZABRDU1ECFH9452	220	4UZABRDU3GCGT6645	300	4UZABRDU6HCHT1699	380	4UZABRFD5KCKT7514	460	1BAKGCSA5LF359688
61	4UZABRDK5BCAW0970	141	4DRBUAAP0DB163249	221	4DRBUC8P3GB220128	301	4DRBUC8PXHB409134	381	4UZABRFD7KCKT7515	461	4DRBUC8N3LB223393
62	4UZABRDU6BCAT8834	142	4UZABRDT1ECFT2182	222	4UZABRDU5GCHH5042	302	4DRBUC8PSHB409137	382	1BAKFCSH6KF356331	462	4DRBUC8N5LB223394
63	4DRBUAAL7BB266162	143	4DRBUAAP9CB400884	223	4UZABRDU2GCHH5046	303	4DRBUC8POHB411569	383	1BAKFCSH8KF356332	463	4DRBUC8N7LB223395
64	4DRBUAAL5BB266161	144	4UZABRDUZECFH9394	224	4UZABRDU4GCHH5047	304	1T88W9D19H1112860	384	4UZABRFC4KCKU0749	464	4DRBUC8N9LB223396
65	4DRBUSKM1BB336719	145	4UZABRDU4ECFH9395	225	4UZABRDU4GCHH7185	305	1T88W9D10H1112861	385	4UZABRFC0KCKU0750	465	4DRBUC8N0LB223397
66	4DRBUAAP7BB292280	146	4UZABRDU6ECFH9396	226	4UZABRDU7GCHH5043	306	4UZABRDT0JCJG1477	386	4UZABRFD8KCKT1903	466	4UZABRFD7LCLY5892
67	4DRBUAAP9BB292281	147	4UZABRDU8ECFH9397	227	4UZABRDUXGCHH7207	307	4DRBUC8NOHB679858	387	4UZABRFDXKCKT1904	467	4UZABRFD9LCLY5893
68	4DRBUAAP0BB292282	148	4DRBUAANXDB050987	228	4UZABRDU6GCHH5048	308	4UZABRDT9HCHT1719	388	4UZABRFD9KCKT1862	468	1BAKGCEAXLF359682
69	4UZABRDU6ACAP4425	149	4DRBUAAM8EB786884	229	4UZABRDU8GCHH5049	309	4UZABRPT4HCH24940	389	4UZABRFD0KCJZ2613	469	4DRBUPWN4LB193391
70	4UZABRDK1BCAW0965	150	4UZABRDU5ECFH9390	230	4UZABRDU1GCHH7208	310	4UZABRDT1HCHT1827	390	4UZABRFD9KCKJ7550	470	4DRBUPWN6LB193932
71	4DRBUAAN8BB283974	151	4UZABRDU9ECFH9392	231	4UZABRDU8GCHH7187	311	4UZABRFD3JCJM8698	391	4UZABRFD0KCKG3434	471	4DRBUPWN1LB315709
72	4DRBUAAP6CB396843	152	1BAKFCPHOEF300401	232	4UZABRDUXGCHH7188	312	4UZABRFC4JCJG1530	392	4UZABRFD0KCKT7551	472	4UZABRFC2LCMA0527
73	4UZABRDK6BCAW0962	153	4UZABRDUXECFH9398	233	4UZABRDT2GCHH5054	313	4UZABRDU4JCJF8610	393	4UZABRFD2KCKG3435	473	4UZABRFD9LCLY6722
74	4DRBUAAN1CB462858	154	4UZABRDT6ECFH9387	234	4UZABRDU6GCHH7186	314	4UZABRFD1JCJG1493	394	4UZABRFD2KCKT7552	474	4UZABRFD3KCJZ2623
75	4DRBUAAN3CB549385	155	4DRBUAAP7FB029339	235	4UZABRDU8GCHH7206	315	4UZABRFD3JCJG1494	395	1BAKGCSA8KF347307	475	4UZABRFA1LCMD3727
76	4DRBUAAPXCB549319	156	4UZABRDU8ECFH9383	236	4UZABRDUXGCHH7191	316	4UZABRFD5JCJG1495	396	4DRBUC8P8KB700478	476	4UZABRFA3LCMD3728
77	4DRBUAAPOCB400871	157	1BAKFCPH2EF303865	237	4UZABRDU3GCHH7193	317	4UZABRFD7JCJG1496	397	4DRBUC8PXKB700479	477	4UZABRFBXMCMD6684
78	4DRBUAAP8CB400875	158	4DRBUC8P8FB122999	238	4UZABRDU1GCHH7192	318	4UZABRFD9JCJG1497	398	1BAKGCSA1KF347309		
79	4UZABRDU2CCBA0503	159	4DRBUC8P9FB123000	239	4UZABRDUXGCHH7210	319	1BAKGCSA2JF340299	399	1BAKGCSAXKF357658		
80	4UZABRDUOCCBA0502	160	4DRBUC8P0FB123001	240	4UZABRDU1GCHH7189	320	1BAKCCBA6JF340348	400	1BAKCCSA7KF356334		

**SECTION 6**

**PRICE PROPOSAL – Addendum #3**

1. Meet Requirements. Offeror shall respond with pricing that meets the requirements provided in this RFP and described in Offeror’s technical response.
2. All-Inclusive. Prices offered shall be inclusive of all overhead, profit, travel, accommodations, administrative fees, and direct and indirect costs. HCPSS will not recognize or accept any separate or additional charges or fees to perform the services identified in this RFP.
3. Non-Recurring/Recurring Costs. Offeror shall identify and itemize all initial non-recurring costs and all subsequent monthly and/or annual recurring costs extended for a total of (5) five years.
4. Separate Submittals. Offeror’s PRICE PROPOSAL shall be submitted separate from the TECHNICAL PROPOSAL and clearly identified as PRICE PROPOSAL.
5. Best and Final Offers. Following the evaluation and/or Discussion Session, Best and Final Offers may be requested of selected Offerors.
6. Negotiations. HCPSS may select for award one (1) or more Offeror(s) to negotiate the terms and conditions of the Contract. HCPSS reserves the right to make an award with or without negotiation.
7. Basis for Award. Technical merit will have a greater weight than cost in the final ranking. Award may be made to the Offeror with a higher technical ranking even if its Price Proposal is not the lowest. The Purchasing Office retains the discretion to examine all factors to determine the award of the contract. The goal is to contract with the Offeror(s) that would best meet the needs of HCPSS as set forth in the RFP.

**Task 1 School Bus Routing and Fleet Management**

Non- Recurring Costs (itemize below)	Current Bus Count	Per Bus (if applicable)		Total Initial Costs
	468	\$		\$
	468	\$		\$
	468	\$		\$
	468	\$		\$
	468	\$		\$
			Total Non-Recurring Costs	\$

Recurring Costs (itemize below)	Current Bus Count	Per Bus (if applicable)	Annual Fees	Five Year Total
	468	\$	\$	\$
	468	\$	\$	\$
	468	\$	\$	\$
	468	\$	\$	\$
	468	\$	\$	\$
			Total Recurring Costs	\$

\*Add additional line if needed

**Task 2 GPS**

Non- Recurring Costs (itemize below)	Current Bus Count	Per Bus (if applicable)		Total Initial Costs
	468	\$		\$
	468	\$		\$
	468	\$		\$
	468	\$		\$
	468	\$		\$
			Total Non-Recurring Costs	\$

Recurring Costs (itemize below)	Current Bus Count	Per Bus (if applicable)	Annual Fees	Five Year Total
	468	\$	\$	\$
	468	\$	\$	\$
	468	\$	\$	\$
	468	\$	\$	\$
	468	\$	\$	\$
			Total Recurring Costs	\$

\*Add additional line if needed

**Task 3 School Planning**

Non- Recurring Costs (itemize below)	Current Bus Count	Per Bus (if applicable)		Total Initial Costs
	468	\$		\$
	468	\$		\$
	468	\$		\$
	468	\$		\$
	468	\$		\$
			Total Non-Recurring Costs	\$

Recurring Costs (itemize below)	Current Bus Count	Per Bus (if applicable)	Annual Fees	Five Year Total
	468	\$	\$	\$
	468	\$	\$	\$
	468	\$	\$	\$
	468	\$	\$	\$
	468	\$	\$	\$
			Total Recurring Costs	\$

\*Add additional line if needed

**Task 4 School Bus Contractor Payments**

Non- Recurring Costs (itemize below)	Current Bus Count	Per Bus (if applicable)		Total Initial Costs
	468	\$		\$
	468	\$		\$
	468	\$		\$
	468	\$		\$
	468	\$		\$
			Total Non-Recurring Costs	\$

Recurring Costs (itemize below)	Current Bus Count	Per Bus (if applicable)	Annual Fees	Five Year Total
	468	\$	\$	\$
	468	\$	\$	\$
	468	\$	\$	\$
	468	\$	\$	\$
	468	\$	\$	\$
			Total Recurring Costs	\$

\*Add additional line if needed

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**END OF ADDENDUM**