



Office of Purchasing
10910 Clarksville Pike, Ellicott City, Maryland 21042-6198
(410) 313-6600, fax (410) 313-6789

BID #039.19.B2

APPLIANCES & KITCHEN EQUIPMENT

INVITATION TO BID

To All Interested Bidders:

Re: NOTICE TO BIDDERS
Appliances & Kitchen Equipment, Bid #039.19.B2

The Howard County Public School System requests your bid for Appliances and Kitchen Equipment.

Bid documents may be obtained on **Monday, December 10, 2018** at the Howard County Department of Education, Purchasing Office, 10910 Clarksville Pike, Ellicott City, MD 21042 or online at www.hcpss.org/about-us/purchasing/current-bids.

The Purchasing Office contact for this project is CeCe Clement, cclement@hcpss.org, (410) 313-6724.

Bids shall be submitted in a sealed envelope, clearly marked the "**BID #039.19.B2**", "**Appliances & Kitchen Equipment**", to the Howard County Department of Education, Purchasing Office, 10910 Clarksville Pike, Ellicott City, MD 21042, no later than **10:00 a.m. on Wednesday, January 2, 2019**. Late bids will not be accepted. It is the bidder's responsibility to insure that bids are delivered to the Purchasing Office prior to the scheduled opening time.

Certified Minority Business Enterprises are encouraged to respond to this solicitation notice.

Please return the attached NO BID REPLY FORM if your firm does not bid this project. This form may be faxed to (410) 313-6789.

CeCe Clement
CeCe Clement, CPPO, CPPB
Purchasing Manager

THE HOWARD COUNTY PUBLIC SCHOOL SYSTEM
10910 Clarksville Pike
Ellicott City, Maryland 21042

NO BID REPLY FORM

Sealed Bid For: Appliances & Kitchen Equipment

Bid Number: 039.19.B2

Bidder: _____

To assist us in obtaining good competition on our Request for Bids, we ask that each firm that has received an invitation, but does not wish to bid, state their reason(s) below. This information will not preclude receipt of future invitations unless you request removal from the Bidders' List by so indicating below. This form may be faxed to (410) 313-6789.

Unfortunately, we must offer a "No Bid" at this time because:

1. We do not wish to participate in the bid process.
2. We do not wish to bid under the terms and conditions of the Request for

3. We do not feel we can be competitive.
4. We can not submit a bid because of the marketing or franchising policies
5. We do not wish to sell to The Howard County Public School System. Our

6. We do not sell the item(s)/service(s) requested in the specific
7. Other: _____

8. We wish to remain on the Bidders' List.
9. We wish to be removed from the Bidders' List for the above stated

December 10, 2018

Issue Date

THE HOWARD COUNTY PUBLIC SCHOOL SYSTEM
10910 Clarksville Pike
Ellicott City, Maryland 21042

SEALED BID FOR: Appliances and Kitchen Equipment

BID NUMBER: 039.19.B2

PRE-BID DATE: N/A

PRE-BID TIME: N/A

PRE-BID LOCATION: N/A

BID OPENING DATE: January 2, 2018

BID OPENING TIME: 10:00 a.m.

BUYER: CeCe Clement, phone: 410-313-6724

email: cclement@hcpss.org

SPECIAL NOTICE

Bid Bond Due:	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO
Supply Bond Due:	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO
Performance Bond Due (for projects over \$25,000):	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO
Payment Bond Due (for projects over \$25,000):	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO
Samples Required:	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO
Material Safety Data Sheets:	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO

Company Name: _____

THE HOWARD COUNTY PUBLIC SCHOOL SYSTEM

APPLIANCES AND KITCHEN EQUIPMENT

Bid #039.19.B2

I. INSTRUCTION TO BIDDERS

DUE DATE AND TIME

Bid responses must be submitted to the Howard County Department of Education, Purchasing Office, 10910 Clarksville Pike, Ellicott City, MD 21042, no later than 10:00 a.m. on Wednesday, January 2, 2019.

BID PREPARATION

One (1) complete set of Invitation for Bid, consisting of: (1) General Provisions; (2) Terms and Conditions; (3) Specifications; (4) any plans or drawings made part of the Invitation for Bid; (5) any addenda, shall be provided to each prospective bidder. The original Bid Price Sheet/Form of Proposal must be returned: (1) with all questions answered; (2) without alteration; (3) with the **BID SIGNATURE SHEET** or No Bid Reply form properly signed; (4) in a sealed envelope which clearly has the bid number and title indicated on it, to the Purchasing Office, The Howard County Public School System, 10910 Clarksville Pike, Ellicott City, Maryland 21042, either mailed or hand carried **before** the time and date stated for return of bid. Telephone, facsimile, and/or telegraphic bids will not be accepted. It is the bidder's responsibility to ensure that his bid is delivered to the proper place prior to the scheduled opening time.

The remaining documents consisting of all pages of the Invitation for Bid, the General Provisions, Terms and Conditions, any plans, drawings or extraneous matter, are to be retained by the bidder and will form part of the contract resulting from the Invitation for Bid.

It is the bidder's responsibility to examine and understand all parts of the Invitation for Bid including all parts of the bidding documents, any addenda, drawings, or reference matter.

Any clarification or explanation desired by the bidder, regarding the meaning or interpretation of the Invitation for Bid, or any part thereof, must be made in writing to the Purchasing Office of The Howard County Public School System, 10910 Clarksville Pike, Ellicott City, Maryland 21042. Bidder must allow sufficient time for a HCPSS reply to reach all prospective bidders for the time and date scheduled for the return of the bid.

WITHDRAWAL OF BIDS

Bids may be withdrawn by written, facsimile, or telegraphed notice if given prior to the time and date specified for the return of bid. Telephone calls for these purposes are not acceptable.

No bid shall be withdrawn after the scheduled closing time for opening bids.

ERRORS IN BIDS

Failure of the bidder to thoroughly understand all aspects of the Invitation for Bid before submitting his bid will not act as an excuse to permit withdrawal of his bid nor secure relief or plea of error.

Neither law nor regulation makes allowance for errors of omission on the part of the bidders.

BASIS FOR AWARDDING BIDS

It is the intent of The Howard County Public School System to award to the lowest responsive and responsible bidder(s) meeting or exceeding specifications. The Howard County Public School System retains the right to award item-by-item, group-by-group, in full, or to make no award at all.

SUBSTITUTES

Bidders offering items other than those specified must state the product name and manufacturer and, as well, submit detailed technical specifications for each item. All data

submitted must contain sufficient information to facilitate equating the offer. Failure to submit the above required information may result in rejection of the item.

The Howard County Department of Education shall be the sole authority as to whether items meet specifications, or are approved as equal, and further reserves the right to reject any or all proposals or waive any informality which may appear to be in its best interest.

Bidders are free to offer other units provided the manufacturers' factory model numbers and option codes are listed in the bid to ensure accurate comparisons. Bidders are free to offer individual options in place of preferred equipment groups provided all factory codes are listed in their bid. Factory code lists from the bid will be compared to dealer packing slips for confirmation at time of delivery.

QUANTITIES

All quantities are estimated and are not to be construed as actual quantities to be ordered. Howard County Public Schools reserves the right to order any quantities necessary in order to maintain inventories at required levels.

CONTRACT PERIOD & PRICES

Contract will be effective from date of award, expected to be January 10, 2019, through December 31, 2019.

Prices shall include all delivery costs and equipment demonstrations (if needed) to The Howard County Public School System.

The Howard County Public School System is a non-profit, tax exempt, government entity. We are an agency of the Howard County Government. Our tax-exempt number is 30001219. Prices shall exclude all non-applicable taxes.

No proposal shall be considered which contains an escalator clause, minimum delivery amounts other than that indicated packaging or delivery charges, or any add-on or irregular figures. The prices offered shall be the final cost to The Howard County Public School System.

PRICE AND PRODUCT ADJUSTMENTS

Information on product upgrades/updates and/or discontinued product will be requested **in writing** by the school system on a quarterly basis. Upon receipt of said written requests, the contractor shall submit to The Howard County Public School System a statement of any change in applicable price and/or product relative to any resulting contract.

In no event should the price exceed the contractor's sales price to its "most-favored customer" for the same item in like quantity, or the current market price, whichever is lower.

FUNDING

The contractual obligation of the Board of Education under any resulting contract is contingent upon the availability of appropriated funds.

TRADE DISCOUNTS

All prices offered must be the lowest net price after trade discounts have been considered. Bids offering a percentage off list prices will not be accepted unless: (1) specifically requested in that manner; (2) two copies of the referenced price list accompany the bid.

TIME DISCOUNTS

Prompt payment discounts are solicited and will be treated as follows:

Discounts offered which allow a minimum of twenty (20) days to qualify will be deducted from prices offered in the bid for the purpose of determining the lowest price offered.

Discounts offering less than twenty (20) calendar days will not be deducted from price offered for the purpose of determining the lowest price, but will be taken if payment is made within the discount period.

In computing prompt payment discounts the date of delivery of the supplies or completion of services or receipt of correct invoices in the offices specified will be considered and the later date prevail.

MULTIPLE PRICES

Regardless of the availability of several items that perform the same function as the item(s) described in the solicitation, the bidder must decide which item to offer and submit one price only.

BRAND NAME OR EQUAL

Where a particular manufacturer's brands or models are referenced, it is to be interpreted as being descriptive and not restrictive. Bids will be considered on models or brands or products of manufacturers other than those cited if accompanied by catalogs, test reports, brochures, or other descriptive literature and supporting data, sufficient in detail to permit evaluation of the item offered without further reference. It is the responsibility of the bidder to provide the foregoing with the bid or prior to the time and date set forth for return of the bid.

When only one manufacturer or model is referenced, the absence of anything to the contrary will be interpreted as a bid on the exact item specified.

Where several manufacturers of models are referenced as being equally acceptable and the bidder does not indicate what particular model or brand he is bidding on, the Purchasing Office shall have the right to select the brand or model referenced.

BIDDER'S QUALIFICATIONS

Bidders may be required to furnish satisfactory evidence that they are qualified and authorized dealers or manufacturers of the items listed, or regularly engaged in performing the services on which they are bidding, and in both cases maintain a regularly established place of business.

If awarded, bidders will be required to provide HCPSS with W-9 information so they can be properly set up in the HCPSS financial system.

MINORITY BUSINESS ENTERPRISE PARTICIATION

It is the goal of The Howard County Public School System that Maryland Department of Transportation certified minority business enterprise firms participate in a minimum of zero percent (0%) of the total dollar value of this procurement.

The contractor or supplier who provides materials, supplies, equipment, and/or services for this solicitation shall attempt to achieve the result that a minimum of zero percent with a minimum of zero percent from certified African American-owned businesses, a minimum of zero percent from certified women-owned business, and the balance from all certified minority enterprises of the total contract value is made directly or indirectly from certified minority business enterprises. The bidder or offeror agrees to make a good faith effort to achieve this goal with certified minority business enterprises.

Minority Business Enterprise participation shall be defined by the procedures established for State of Maryland funded school construction projects.

WARRANTY

All equipment, **except** otherwise identified on the Bid Price sheet with specific warranty requirements, supplied pursuant to this Request for Bid and ensuing contracts shall be covered by the manufacturer's standard warranty. The warranty shall include all labor, materials, shipping and other expenses required to provide warranty service at no additional expense to The Howard County Public School System. The warranty shall be comprehensive and cover all parts of an item except consumables, such as appliance filters.

SIGNATURE TO BID

The section titled "BID SIGNATURE SHEET" shall be completed to provide all the information requested and signed by the person or persons legally authorized to sign contracts.

MATERIAL SAFETY DATA SHEETS

When required by the Invitation for Bid, Material Safety Data Sheets must accompany the bid or be presented before the time and date specified for return of bid.

OPENING PROCEDURES

Sealed bids will be opened at the Department of Education at the designated time and place. The Purchasing Officer for The Howard County Public School System shall designate the time and place on the bid forms for the opening of bids, and shall open the sealed bids and publicly read them aloud.

During the period of evaluation, no bidder shall contact any member or employee of The Howard County Public School System concerning award. Such action may result in the bidder's offer being removed from evaluation and rendered non-responsive.

ETHICS REGULATIONS

The Board of Education of Howard County has adopted an Ethics Regulation policy. Required by the Annotated Code of Maryland, these Ethics Regulations cover members of the Board of Education, the Superintendent, and all employees; and it specifies limits of participation of these individuals with entities doing business with The Howard County Public School System. For a copy of the regulations, please contact the Purchasing Office, Howard County Department of Education (410) 313-6722.

ORDERS

Orders shall be in the form of an official Howard County Public School System purchase order, school based purchase order or school issued credit card (p-card). No deliveries are to be made under any contract(s) resulting from this bid without appropriate payment vehicles as stated above.

PROCUREMENT CARD

The Howard County Public School System utilizes a Purchasing Card Program. Purchases resulting from this solicitation may be made through a Visa/Mastercard credit card. Successful bidders are prohibited from charging any additional costs/fees above and beyond the established contract prices to process such orders. Bidders lacking Visa/Mastercard capability should contact the Purchasing Office.

DELIVERY

Unless indicated otherwise on the purchase order, appliances are to come with 3-prong electrical cords.

Washer, dryers and refrigerators shall come complete with required hook-up kits. Icemakers are to be installed and made fully functional at time of delivery, unless plumbing services are required.

All items are to be delivered inside, uncrated, and installed between the hours of 8:30 a.m. and 3:00 p.m. Monday through Friday, excluding school holidays, and all debris is to be removed by the bidder after delivery is complete.

Upon delivery, the school system's personnel shall have the right to reject any items that are damaged or, in their opinion, do not conform to items actually ordered. Rejection may be at time of, or after, delivery.

The Howard County Department of Education will provide no help in unloading, uncrating, or moving equipment.

Removal of old, non-working appliances being replaced shall be included in bid pricing.

DELIVERY LOCATION

Delivery shall be made to various locations throughout the school system. School List is attached.

LABELING

Purchase order number, description of material, and quantities must be identified on all tickets for items delivered.

DAMAGE

Successful bidders will be held responsible for, and be required to make good at their own expense, any and all damage done or caused by the bidder or by its employees while executing the contract.

TERMINATION FOR DEFAULT

When the contractor has not performed or has unsatisfactorily performed the contract, payment shall be withheld at the discretion of The Howard County Public School System. Failure on the part of the Contractor to fulfill contractual obligations shall be considered just cause for termination of the contract and the Contractor is not entitled to recover any costs incurred by the contractor up to the date of termination. In the event of default of contract as determined by The Howard County Public School System, the contract manager may procure contract items from other sources. The contractor found in default will be held responsible for all costs incurred.

TERMINATION FOR CONVENIENCE

The Howard County Public School System may terminate this contract, in whole or in part, without showing just cause upon giving written notice to the contractor. The Howard County Public School System shall pay all reasonable costs associated with the contract that the contractor has incurred up to the date of termination and all reasonable costs associated with termination of the contract. However, the contractor shall not be reimbursed for any anticipatory profits which have not been earned up to the date of termination.

HCPSS CONTRACT MANAGER

The Howard County Public School System's contract manager for any resulting contract is CeCe Clement, (410) 313-6724. Ms. Clement will be responsible for the day-to-day administration of the contract(s) after award.

VENDOR CONTRACT ADMINISTRATION

Bidders shall designate internal and external contract administrators to administer the contract. Bidders are to list these individual's names and telephone numbers in the designated form contained within this document.

OPTIONAL USE OF CONTRACT

The Howard County Public School System may extend the terms, conditions, and prices of this contract to the Howard County Government, Howard County Library, the Howard Community College, The University System of Maryland and Affiliated Institutions, other State of Maryland

public, private and parochial schools and to those jurisdictions who are members of the Baltimore Regional Cooperative Purchasing Committee (BRPC), a standing committee of the Baltimore Metropolitan Council (BMC). Each of the agencies will issue their own purchasing documents. The Howard County Public School System assumes no obligation on behalf of these agencies.

The Howard County Public School System will not be a party to any contract entered into by any of the agencies under this paragraph, and shall have no duties toward the agencies or the vendor.

TOBACCO FREE AND ALCOHOL/DRUG FREE ENVIRONMENT

The Howard County Public School System maintains a tobacco, alcohol/drug free environment. The sale or use of tobacco, alcohol or drugs, in any form, or related product, is prohibited in school buildings at all times. Persons found violating this policy will be requested to remove the product and themselves from school premises.

RESOLUTION OF DISPUTES

Bid rejection for non-responsiveness and/or non-responsibility shall be made using the criteria guidelines as stated in the General Provisions of Bid Proposal, Terms and Conditions, and Technical Specifications.

After bid opening and bid review, but prior to bid award, if a bidder's entire bid is declared to be non-responsive and/or non-responsible, the bidder will be notified as to the reason(s) for rejection.

Protests shall be filed in writing to the Purchasing Office within two days after notification.

Protests shall include the basis for the protest or appeal, complete in all respects, with relief sought, and whether the protester wishes to have a hearing with respect to the protest or appeal.

Protests shall be addressed to Howard County Department of Education, 10910 Clarksville Pike, Ellicott City, Maryland 21042, Attn.: CeCe Clement, Purchasing Manager, labeled "Protest". The written protest shall include as a minimum the following:

1. Name and address of protester
2. Appropriate identification of the bid
3. Supporting exhibits, evidence, and/or documents to substantiate any claim
4. Suggested remedy(ies)

SEX OFFENDER NOTIFICATION

Maryland law requires certain sex offenders to register with the local law enforcement agency; See Maryland Annotated Code, Criminal Procurement Article, §11-704. One of the purposes of this law, found in Article 27§ 792, is to inform school systems when a Registered Sex Offender is residing or working in the area. When the sex offender registers, the local police are required to notify the Superintendent of Schools, and the Superintendent, in turn, is required to send a notice to school principals.

As a contractor working for Howard County Public School System (HCPSS), we require that you do not employ Registered Sex Offenders to work on projects for our school system if they, as a result, are required to perform delivery, installation, repair, construction or any other kind of services **on HCPSS property**. Further, Maryland Law that became effective June 22, 2006, requires that any person who enters a contract with a county board of education or a non-public school "may not knowingly employ an individual to work at a school" if the individual is a registered sex offender; See §11-722 Criminal Procurement Article. An employer who violates this requirement is guilty of a misdemeanor and if convicted may be subject to up to five years imprisonment and/or a \$5,000 fine.

Each contractor shall screen their work-forces to ensure that a Registered Sex Offender does not perform work at a county public school and also ensure that a subcontractor and independent contractor conducts screening of its personnel who may work at a school. The term "work force" is intended to refer to all of the contractor's direct employees and subcontractors and/or independent contractors it uses to perform the work. Violations of this provision may cause HCPSS to take action against the contractor up to and including termination of the contract.

Effective July 1, 2015, amendments to § 6-113 of the Education Article of the Maryland Code further require that a contractor or subcontractor for a local school system may not knowingly assign an employee to work on school property with direct, unsupervised, and uncontrolled access to children, if the employee has been convicted of, or pled guilty or nolo contendere to, a crime involving a sexual offense, child sexual abuse and crimes of violence.

The Contractor shall submit to HCPSS a listing of any employees assigned to perform under this agreement and certify that the necessary criminal history records checks have been conducted and that employee complies with the requirements.

THE HOWARD COUNTY PUBLIC SCHOOL SYSTEM

GENERAL PROVISIONS

1. THE HOWARD COUNTY PUBLIC SCHOOL SYSTEM (HCPSS) IS A PUBLIC SCHOOL SYSTEM IN THE STATE OF MARYLAND.

FEDERAL TAX ID:	52-6000968
MARYLAND SALES TAX:	30001219
FEDERAL EXCISE TAX:	52-73-0257K

2. ALL SHIPMENTS MUST BE PREPAID. SHIP BY TRUCK OR PARCEL POST ONLY. IF PRICES DO NOT INCLUDE DELIVERY CHARGES, PLEASE PREPAY AND ADD TO INVOICE.
3. INVOICE IN TRIPLICATE TO THE HOWARD COUNTY PUBLIC SCHOOL SYSTEM, ACCOUNTING SERVICES, 10910 CLARKSVILLE PIKE, ELLICOTT CITY, MARYLAND 21042-6198.
4. DELIVERY HOURS SHALL BE BETWEEN 8:30 A.M. TO 3:30 P.M. EXCEPT SATURDAY, SUNDAY AND HOLIDAYS.
5. THIS ORDER MAY BE CANCELLED WITHOUT PENALTY TO THE HOWARD COUNTY PUBLIC SCHOOL SYSTEM IF DELIVERY IS NOT MADE WITHIN 60 DAYS.
6. ASSIGNMENTS AND SUBCONTRACTS THE CONTRACTOR MAY NOT ASSIGN OR TRANSFER THIS CONTRACT, ANY INTEREST HEREIN OR ANY CLAIM HEREUNDER. EXCEPT AS EXPRESSLY AUTHORIZED IN WRITING BY HCPSS.
7. DOCUMENTS, MATERIALS AND DATA: ALL DOCUMENTS, MATERIALS OR DATA DEVELOPED AS A RESULT OF THIS CONTRACT SHALL BE HCPSS'S PROPERTY. HCPSS HAS THE RIGHT TO USE AND REPRODUCE ANY DOCUMENTS, MATERIALS, AND DATA.
8. INDEMNIFICATION THE CONTRACTOR SHALL INDEMNIFY, SAVE HARMLESS, AND DEFEND THE HOWARD COUNTY PUBLIC SCHOOL SYSTEM AND ALL OF ITS REPRESENTATIVES FROM ANY AND ALL SUITS, ACTIONS, DAMAGES, AND CLAIMS OF ANY CHARACTER BROUGHT ON ACCOUNT OF ANY INJURY OR DAMAGES SUSTAINED BY ANY PERSON OR PROPERTY IN CONSEQUENCE OF ANY PRODUCT, MATERIAL, EQUIPMENT, AND/OR WORK PERFORMED UNDER THIS CONTRACT, EITHER BY THE CONTRACTOR AND/OR SUBCONTRACTOR, THEIR AGENTS, EMPLOYEES OR REPRESENTATIVES.
9. INDEPENDENT CONTRACTOR: THE CONTRACTOR IS AN INDEPENDENT CONTRACTOR. THE CONTRACTOR AND THE CONTRACTOR'S EMPLOYEES OR AGENTS ARE NOT AGENTS OF HCPSS.
10. NONDISCRIMINATION IN EMPLOYMENT: ARTICLE 49B OF THE ANNOTATED CODE OF MARYLAND PROHIBITS EMPLOYMENT DISCRIMINATION ON THE BASIS OF AGE, SEX, COLOR, MARITAL STATUS, PHYSICAL OR MENTAL HANDICAP, NATIONAL ORIGIN, RACE, OR RELIGION.
11. ORDER OF PREFERENCE: IN THE EVENT OF AN INCONSISTENCY AMONG PROVISIONS OF THIS INVITATION FOR BID, THE INCONSISTENCY SHALL BE RESOLVED BY GIVING PREFERENCE IN THE FOLLOWING ORDER:
 - GENERAL PROVISIONS
 - TERMS AND CONDITIONS
 - THE SPECIFICATIONS
 - DRAWINGS OR OTHER ADDENDA
12. COMPLIANCE: THIS SOLICITATION IS ISSUED IN COMPLIANCE WITH SECTION 5-112 OF THE ANNOTATED CODE OF MARYLAND.
13. COMMERCIAL WARRANTY: THE CONTRACTOR AGREES THAT THE SUPPLIES OR SERVICES FURNISHED UNDER THE CONTRACT SHALL BE COVERED BY THE MOST FAVORABLE COMMERCIAL WARRANTIES THE CONTRACTOR GIVES TO ANY CUSTOMER FOR SUCH SUPPLIES OR SERVICES AND THAT THE RIGHT AND REMEDIES PROVIDED HEREIN ARE IN ADDITION TO AND DO NOT LIMIT ANY RIGHTS AFFORDED TO THE BOARD OF EDUCATION BY ANY OTHER CLAUSES OF THE CONTRACT.

THE HOWARD COUNTY PUBLIC SCHOOL SYSTEM
 10910 Clarksville Pike, Ellicott City, Maryland 21042
 (410) 313-6600 web site: www.hcpss.org

SCHOOL	PHONE
<u>Elementary</u> (Grades K-5)	
Atholton, 6700 Seneca Dr., Columbia 21046	(410)313-6853
Bellows Spring, 8125 Old Stockbridge Dr., Ellicott City 21043	(410)313-5057
Bollman Bridge, 8200 Savage-Guilford Rd., Jessup 20794	(410)880-5920
Bryant Woods, 5450 Blue Heron Ln., Columbia 21044	(410)313-6859
Bushy Park, 14601 Carrs Mill Rd., Glenwood 21738	(410)313-5500
Centennial Lane, 3825 Centennial Ln., Ellicott City 21042	(410)313-2800
Clarksville, 12041 Clarksville Pike, Clarksville 21029	(410)313-7050
Clemens Crossing, 10320 Quarterstaff Rd., Columbia 21044	(410)313-6866
Cradlerock Lower, 6700 Cradlerock Way, Columbia 21045	(410)313-7601
Dayton Oaks, 4691 Ten Oaks Rd, Dayton 21036	(410)313-1571
Deep Run, 6925 Old Waterloo Rd., Elkridge 21075	(410)313-5000
Ducketts Lane, 6501 Ducketts Lane, Elkridge 21075	(410)313-5050
Elkridge, 7075 Montgomery Rd., Elkridge 21075	(410)313-5006
Forest Ridge, 9550 Gorman Rd., Laurel 20723	(410)880-5950
Fulton, 11600 Scaggsville Rd., Fulton 20759	(410)880-5957
Gorman Crossing, 9999 Winter Sun Rd., Laurel 20723	(410)880-5900
Guilford, 7335 Oakland Mills Rd., Columbia 21046	(410)880-5930
Hammond, 8110 Aladdin Dr., Laurel 20723	(410)880-5890
Hanover Hills, 7030 Banbury Dr., Hanover 21076	(410)313-8066
Hollifield Station, 8701 Stonehouse Dr., Ellicott City 21043	(410)313-2550
Ilchester, 4981 Ilchester Rd., Ellicott City 21043	(410)313-2524
Jeffers Hill, 6000 Tamar Dr., Columbia 21045	(410)313-6872
Laurel Woods, 9250 N. Laurel Rd., Laurel 20723	(410)880-5960
Lisbon, 15901 Frederick Rd., Woodbine 21797	(410)313-5506
Longfellow, 5470 Hesperus Dr., Columbia 21044	(410)313-6879
Manor Woods, 11575 Frederick Rd., Ellicott City 21042	(410)313-7165
Northfield, 9125 Northfield Rd., Ellicott City 21042	(410)313-2806
Phelps Luck, 5370 Oldstone Court, Columbia 21045	(410)313-6886
Pointers Run, 6600 S. Trotter Rd., Clarksville 21029	(410)313-7142
Rockburn, 6145 Montgomery Rd., Elkridge 21075	(410)313-5030
Running Brook, 5215 W. Running Brook, Columbia 21044	(410)313-6893
St. John's Lane, 2960 St. John's Ln., Ellicott City 21042	(410)313-2813
Stevens Forest, 6045 Stevens Forest Rd., Columbia 21045	(410)313-6900
Swansfield, 5610 Cedar Ln., Columbia 21044	(410)313-6907
Talbott Springs, 9550 Basket Ring Rd., Columbia 21045	(410)313-6915
Thunder Hill, 9357 Mellenbrook Rd., Columbia 21045	(410)313-6922
Triadelphia Ridge, 13400 Triadelphia Rd., Ellicott City 21042	(410)313-2560
Veterans, 4355 Montgomery Road, Ellicott City 21043	(410)313-1700
Waterloo, 5940 Waterloo Rd., Columbia 21045	(410)313-5014
Waverly, 10220 Wetherburn Rd., Ellicott City 21042	(410)313-2819
West Friendship, 12500 Frederick Rd., W. Friendship 21794	(410)313-5512
Worthington, 4570 Roundhill Rd., Ellicott City 21043	(410)313-2825

Middle (Grades 6-8)

Bonnie Branch, 4979 Ilchester Rd., Ellicott City 21043	(410)313-2580
Burleigh Manor, 4200 Centennial Ln., Ellicott City 21042	(410)313-2507
Clarksville, 6535 S. Trotter Rd., Clarksville 21029	(410)313-7057
Dunloggin, 9129 Northfield Rd., Ellicott City 21042	(410)313-2831
Elkridge Landing, 7085 Montgomery Rd., Elkridge 21075	(410)313-5040
Ellicott Mills, 4445 Montgomery Rd., Ellicott City 21043	(410)313-2839
Folly Quarter, 13500 Triadelphia Rd., Ellicott City 21042	(410)313-1506
Glenwood, 2680 Route 97, Glenwood 21738	(410)313-5520
Hammond, 8110 Aladdin Dr., Laurel 20723	(410)880-5830
Harper's Choice, 5450 Beaverkill Rd., Columbia 21044	(410)313-6929
Lake Elkhorn, 6700 Cradlerock Way, Columbia 21045	(410)313-7601
Lime Kiln, 11650 Scaggsville Road, Fulton 20759	(410)880-5988
Mayfield Woods, 7950 Red Barn Way, Elkridge 21075	(410)313-5022
Mount View, 12101 Woodford Dr., Marriottsville 21104	(410)313-5545
Murray Hill, 9989 Winter Sun Rd., Laurel 20723	(410)880-5897
Oakland Mills, 9540 Kilimanjaro Rd., Columbia 21045	(410)313-6937
Patapsco, 8885 Old Frederick Rd., Ellicott City 21043	(410)313-2848
Patuxent Valley 9151 Vollmerhausen Rd. Jessup, 20794	(410)880-5840
Thomas Viaduct 7000 Banbury Drive, Hanover, 21076	(410)313-8711
Wilde Lake, 10481 Cross Fox Ln., Columbia 21044	(410)313-6957

High (Grades 9-12)

Atholton, 6520 Freetown Rd., Columbia 21044	(410)313-7065
Centennial, 4300 Centennial Ln., Ellicott City 21042	(410)313-2856
Glenelg, 14025 Burntwoods Rd, Glenelg 21737	(410)313-5528
Hammond, 8800 Guilford Rd, Columbia 21046	(410)313-7615
Howard, 8700 Old Annapolis Rd., Ellicott City 21043	(410)313-2867
Long Reach, 6101 Old Dobbin Ln., Columbia 21045	(410)313-7117
Marriotts Ridge, 12100 Woodford Dr., Marriottsville 21104	(410)313-5568
Mt. Hebron, 9440 Route 99, Ellicott City 21042	(410)313-2880
Oakland Mills, 9410 Kilimanjaro Rd., Columbia 21045	(410)313-6945
Reservoir 11550 Scaggsville Rd., Fulton 20759	(410)888-8850
River Hill, 12101 Clarksville Pike, Clarksville 21029	(410)313-7120
Wilde Lake, 5460 Trumpeter Rd., Columbia 21044	(410)313-6965

Special Schools

Applications & Research Lab, 10920 Clarksville Pike, Ellicott City	(410)313-6998
Cedar Lane, 11630 Scaggsville Rd., Fulton 20759	(410)888-8800
Homewood Center, 10914 Clarksville Pike, Ellicott City 21042	(410)313-7081

Ascend One, 8930 Stanford Blvd., Ste. 201, Columbia 21045	(410)313-6876
Building Services, 9020 Mendenhall Ct., Columbia 21045	(410)313-7084
Custodial Services, 9020 Mendenhall Ct., Columbia 21045	(410)313-2595
Dept. of Education, 10910 Clarksville Pike, Ellicott City 21042	(410)313-6600
Grounds, 8800 Ridge Road, Ellicott City 21043	(410)313-2577, 2578 & 2579
Logistics Center, 6675 Amberton Drive, Elkridge 21075	(410)313-7627

**APPLIANCES & KITCHEN EQUIPMENT
 BID #039.19.B2**

PROPOSAL

ITEM	DESCRIPTION	UNIT COST
1.	DISHWASHER , under counter, 34.5"H x 23.875W x 26.5"D with 5 cycles and adjustable upper rack & Energy Star compliant Colors: White. Whirlpool WDT750SAHW or equal	\$ _____
	_____ Make & Model No.	
2.	DISHWASHER , under counter, ADA Compliant, 32.1"H x 23.5"W x 22.6"D, washing; auto temp control; 4-cycles; CEE Qualified; Energy Star Compliant; one-year warranty Color: White. Bosch SGE53X52US or equal	\$ _____
	_____ Make & Model No.	
3.	GARBAGE DISPOSER , 1/2 Horsepower motor, 13.44H x 7.69W Waste King 9920 or equal	\$ _____
	_____ Make & Model No.	
4.	WASHER , 5.0 cu. ft. capacity, 40.25"H x 27.50"W x 28"D Top Loading; 8 cycles; Energy Star Qualified; one-year warranty LG WT7200CW or equal	\$ _____
	_____ Make & Model No.	
5.	FRONT LOAD WASHER , 4.2 cu. ft. capacity. Energy Star Compliant; 8 cycles; 38.75"H x 27"W x 33"D., 120V, CEE Qualified Samsung WF42H5000AW or equal	\$ _____
	_____ Make & Model No.	
6.	DRYER, electric , 7.3 cu. ft. capacity, 45.44"H x 27"W Nine settings & 12 options. Color: white. LG DLE7200WE or equal	\$ _____
	_____ Make & Model No.	

ITEM	DESCRIPTION	UNIT COST
7.	FRONT LOAD DRYER, electric , 7.5 capacity; 9 drying cycles/4 temp settings, including quick drycycle; 38.75"H x 27"W . Samsung DV42H5000EW or equal	\$ _____
<hr/> Make & Model No.		
8.	STACKABLE WASHER/DRYER, 24", 74.25"H x 23.875"W x 26.625"D 1.6 Cu. Ft. washer capacity; 6 wash cycles/4 drying cycles 3.4 Cu. Ft. dryer capacity; washer 120V, dryer 240V, 20 amps Whirlpool WET4124HW or equal	\$ _____
<hr/> Make & Model No.		
9.	WASHER/DRYER STACKER KIT ; to stack front load washer and dryer (models listed above). Samsung SKK-7A or equal	\$ _____
<hr/> Make & Model No.		
10.	30" FREESTANDING RANGE , with self-cleaning oven; 4.8" cu. ft. capacity; (2) 8" coil elements & (2) 6" coil elements; 220/240V, 40 amps 47.875"H x 27-3/4"D x 29.875"W; clock and timer; auto over light. Color: White. Whirlpool WFC310S0EW or equal	\$ _____
<hr/> Make & Model No.		
11.	30" SLIDE-IN RANGE , electric, self-cleaning 4.8 Cu. Ft. oven, 36" H x 29.9375" D x 29.875"W, 4 coil elements Color: White. Whirlpool WEC310S0FW or equal	\$ _____
<hr/> Make & Model No.		
12.	RANGE, DROP-IN, electric , 27"H x 28-1/2" D x 31-1/4"W, Smooth top; 4 elements Self-clean oven. 4.4 cu. ft oven capacity; Color: White GE JD630DFWW or equal	\$ _____
<hr/> Make & Model No.		

ITEM	DESCRIPTION	UNIT COST
13.	RANGE HOOD - NON-VENTED, 5.5"H x 17.5"D x 29.88"W, Two-Speed Fan & cooktop light; one-year warranty Color: white. GE JN327HWW or equal	\$ _____
	_____ Make & Model No.	
14.	OVER-THE-RANGE MICROWAVE & HOOD; 2-speed hood fan; 1000 watt microwave; 10 power levels; hidden vent; night light 1.7 cu. Ft. Color: White. Whirlpool Model WMH31017FW or equal	\$ _____
	_____ Make & Model No.	
15.	COUNTERTOP MICROWAVE Fullsize, 1.4 cu. ft. capacity; 1000 watts; 12.31"H x 21.88"W x 18.62"D; Color: Black; one-year warranty Samsung MS14K6000AG or equal	\$ _____
	_____ Make & Model No.	
16.	REFRIGERATOR, UNDERCOUNTER, 4.3 Cu. Ft., Stainless Steel 34.4"H x 21.25"W x 22.8"D; one-year warranty Avanti RM4436SS or equal	\$ _____
	_____ Make & Model No.	
17.	REFRIGERATOR/Freezer, UNDER COUNTER, 4.2 Cu. Ft. <u>with locking outer door.</u> 33-1/2" x 23-5/8" x 23-1/2"; 1-year warranty Frigidaire FFPS4533QM or equal	\$ _____
	_____ Make & Model No.	
18.	REFRIGERATOR, 19.3 cu. ft. without icemaker Frost-free, adjustable glass shelves, clear door bins; auto defrost system; Energy Star qualified; 65.875"H x 32.875"D x 29.75"W. Whirlpool Model WRT519SZDW or equal	\$ _____
	_____ Make & Model No.	

ITEM	DESCRIPTION	UNIT COST
19.	REFRIGERATOR, 22.1 cu. ft., Single Door & Bottom Freezer; no water dispenser; 69.9375"H x 32.625"W x 33.375"D. Amana ABB2224BRW or equal	\$
Make & Model No.		
20.	REFRIGERATOR, 21.9 cu. ft. with icemaker (and hook-up), Bottom Freezer, Auto-defrost freezer, adjustable glass shelves. 70"H x 32.625"W x 33.375"D, Color: White; Energy Star Certified Whirlpool WRB322DMBW or equal	\$
Make & Model No.		
21.	REFRIGERATOR, 23.8 cu. Ft., with Top Mount Freezer, Adj. glass shelves; icemaker; internal water dispenser; 68-1/2"H x 32-3/4"W x 33.375"D; right hinge; White LG LTC524223W or equal	\$
Make & Model No.		
22.	REFRIGERATOR, 25.5 cu. ft., French Door, with icemaker (and hook-up), No-frost freezer, adj. glass shelves, 70"H x 35.75"W x 35.75"D. Energy Star Certified Samsung RF261BEAEEWW or equal	\$
Make & Model No.		
23.	REFRIGERATOR WITHOUT FREEZER, 17.8 Cu. Ft., White Adj shelves; frost free, 66.75"H x 30.25"W x 30"D, Energy Star Certified Whirlpool WRR56X18FW or equal	\$
Make & Model No.		
24.	REFRIGERATOR, Commercial, 35 cu. Ft. solid door refrigerator with 2 doors which are lockable, interior is aluminum with stainless steel floor, 120V. Price to include installing casters; 83-5/16"H x 39.5"W x 29.5"D. True T-35 or equal	\$
Make & Model No.		

ITEM	DESCRIPTION	UNIT COST
25.	FREEZER, 16.6 Cu. Ft. Frost-free upright, slide-out basket, built-in lock, interior light, 4 cabinet shelves; 4 door shelves; Energy Star qualified Color: white. Frigidaire FFFH17F4QW or equal	\$ _____
_____ Make & Model No.		
26.	FREEZER, 10.6 cu. Ft., Chest , manual defrost; Slide-out baskets; 51.7W x 27.5"D x 33.5"H. Energy Star Certified GE FCM11PHWW or equal	\$ _____
_____ Make & Model No.		
27.	COMMERCIAL STAND MIXER Solid-state, six speed mixing action, flat beater, dough hook, wire whip, 5-qt stainless steel mixing bowl with sure grip handle. 10-SPEED. 325 watts. Kitchen-Aid KSM150PS or equal	\$ _____
_____ Make & Model No.		
28.	COMMERCIAL FOOD PROCESSOR Continuous feed attachment and separaret cutter bowl. Ability to cut, chip, grind, slice, shred, pix, puree and knead. 10-cup capacity. 3-yr motor warranty. Robot Coupe R2N or equal	\$ _____
_____ Make & Model No.		
29.	COMMERCIAL FOOD PROCESSOR, 3-1/2 QT 1 HP; pulse control; safety interlock; with whipping disc, 2-sided shredding disc, grating disc and 16-point adj. slicing disc; 5-yr motor/2-yr part & labot warranty. Waring WFP14S or equal	\$ _____
_____ Make & Model No.		
30.	DELUXE CHAFING SET , 18/8 stainless steel set with full size roll top cover AND lift-off lid. Complete chafing dish with frame, water pan, food pan, covers and fuel holders. DWL Industries C-5080 or equal	\$ _____
_____ Make & Model No.		

ITEM	DESCRIPTION	UNIT COST
31.	FOOD BLENDER , with tough see-through lid, control panel featuring a PULSE mode and an encased 3.75 H.P. motor. Stainless steel container and blades and two (2) handles. 1 Gallon capacity. NSF, UL. Waring CB15 or equal	<u>\$</u>
<hr/> Make & Model No.		
32.	COMMERCIAL BLENDER , 3 HP, 64 oz. capacity; variable speeds; accelerator tool; removable lid plug; chops, grinds and blends. 3-Yr motor base & 1-Yr labor warranty. Vita Mix 1005 or equal	<u>\$</u>
<hr/> Make & Model No.		
33.	KNIFE SHARPENING STATION Edgecraft Chef's Choice M130 Professional or equal	<u>\$</u>
<hr/> Make & Model No.		
34.	ELECTRIC STEAM TABLE TOP/WARMER , 120 volt, with a minimum of two individually operated temperature controls; at least one shallow well fitting a hotel pan and two deep wells for soups, stews and chilis. Table bodt, wells and top constructed of stainless steel. 1 year parts and labor warranty. Eagle Metal Masters DHT3-120 or equal	<u>\$</u>
<hr/> Make & Model No.		
35.	OVERSIZED WARMER , stainless steel exterior and well. Element is "W" shaped for even heating. Fully insulated bottom. Inifinate control with bi-metal thermostat and pilot light. Holds four 1/3 size pans with a total of 28.5 quart capacity. 14-1/2"W x 29-1/2"D x 9"H. UL. 120V, 1500 watts, 12.5 amps APW Wyott W43V or equal	<u>\$</u>
<hr/> Make & Model No.		
36.	BUSSING SYSTEM , consists of 200 lb. capacity, three shelf cart with three 15" x 30' x 5" black bus boxes, silverware bin and refuse bin. Plastic 4" casters. Grey finish. Height between shelves is 12". Cart only, NO accessories Vollrath 97112 or equal	<u>\$</u>
<hr/> Make & Model No.		

ITEM	DESCRIPTION	UNIT COST
37.	HEAVY DUTY CITRUS JUICER. Heavy duty, direct drive motor; stainless steel juice collector and polycarbonate motor housing. 1800 RPM speed motor. 19-1/2"H x 10" diameter. 120V. Waring JC4000 or equal	\$ _____
_____ Make & Model No.		
38.	ALL STAINLESS STEEL WORK TABLE. 30"W x 72"L x 34"H Stainless steel lower shelf (not galvanized), adjustable ABS buffet feet, all edges finished. Eagle T3072SEB or equal	\$ _____
_____ Make & Model No.		
39.	STAINLESS STEEL FRONT LOAD BUN PAN RACK, holds minimum of 18 pans (pan dimension is 18" x 26" bun pan, 18" x 13" trays with two per shelf); rolls on bolted casters; open sides Kelmax 4J0073 or equal	\$ _____
_____ Make & Model No.		
40.	3-SHELF UTILITY PLASTIC UTILITY CART, heavy duty, with open sides and 4 swivel casters. Minimum 300 lb. capacity. Rubbermaid FG409100BLA or equal	\$ _____
_____ Make & Model No.		
41.	DIGITAL PORTION CONTROL SCALE, .1 accuracy; measures up to 5 lbs. Stainless steel construction. Globe EQU-GPS5 or equal	\$ _____
_____ Make & Model No.		
42.	PORTABLE BUTANE SINGLE BURNER STOVE, with self-ignition (automatic ignition). Uses disposable butane canisters, and comes with carrying case. Mr. Bar-B-Q I-90004 or equal	\$ _____
_____ Make & Model No.		
43.	COUNTERTOP INDUCTION RANGE, 1800 watt Vollrath 59500 or equal	\$ _____
_____ Make & Model No.		

ITEM	DESCRIPTION	UNIT COST
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44.	11 Qt. SOUP RETHERMALIZER KETTLE, Black Vollrath 72175 Black or equal	<u>\$</u>
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Make & Model No.

45.	COMMERCIAL BLENDER, with 3-HP motor, tamper, 64 oz. container; with variable speed controll Vita Mix 1005 or equal	<u>\$</u>
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Make & Model No.

Discounts for appliances NOT on List:

Dishwashers _____ %

Washers _____ %

Dryers _____ %

Ranges _____ %

Wall Ovens _____ %

Refrigerators _____ %

Other _____ %

ON-SITE VISIT TO SCHOOL TO TAKE MEASUREMENTS (IF NEEDED): \$

THE HOWARD COUNTY PUBLIC SCHOOL SYSTEM

BID SIGNATURE SHEET

Bidder's Certification

I/we hereby propose to furnish and deliver supplies, equipment, or services, in accordance with specifications and stipulations contained herein, and at the prices quoted. I/we certify that this bid is made without any previous understanding, agreement, or connection with any person, firm, or corporation malting a bid for the same supplies, materials, or equipment and is in all respects fair and without collusion or fraud.

I/we certify that this bid is made without having contacted any employee within The Howard County Public School System unless such contacts were previously authorized by the Purchasing Officer.

I/we certify that this bid is genuine and not collusive or sham; that said bidder has not colluded, conspired, connived and agreed, directly or indirectly, with any bidder or person to put in a sham bid or to refrain from bidding and is not in any manner, directly or indirectly, sought by agreement of collusion or communication or conference, with any person to fix the bid prices of the affidavit or any other bidder, or to fix any overhead, profit or cost element of said bid price, or that of any bidder, or to secure any advantage against the Board of Education of Howard County or any other person interested in the proposed contract; and that all statements in said proposal or bid are true.

I hereby certify that I am authorized to sign for the bidder.

Submitted by:

Company Name

Street Address

City, State and Zip Code

Telephone No.

Fax No.

e-mail Address

Name & Title of Person Authorized to Sign Bids

Signature of Authorized Representative

Date

Contact for Inside Administration:

Name

Telephone No.

Fax No.

Email Address

ACKNOWLEDGEMENT OF RECEIPT OF ADDENDA

The undersigned hereby acknowledges the receipt of the following addenda:

Addendum No. _____

Date _____

Addendum No. _____ Date _____

Addendum No. _____

Date _____

Addendum No. _____ Date _____