



HOWARD COUNTY PUBLIC SCHOOLS
PURCHASING DEPARTMENT
10910 Clarksville Pike
Ellicott City, MD 21042
(410) 313-6644

ADDENDUM NO. 1
(Total Pages - 2)

December 21, 2018

Request for Proposal No. 041.19.B1
Lease/Commercial Loan External Auditing Services
Opening Date: January 8, 2019 Time: 3:00 P.M.

The following shall be incorporated into the captioned solicitation as though included in the original documents issued.

The Board of Education authorizes the following changes, clarifications and or attachments to the solicitation documents; however, such changes shall not relieve the firm of their responsibilities as otherwise required by the solicitation documents.

Questions

1. For this financing, will the school system be designated it as “Bank Qualified” or “Non-Bank Qualified”?

Response: This financing will be deemed “bank qualified”.

2. Where are the 2017 and 2018 CAFR’s located?

Response: The CAFR and Budget documentation can be found on the HCPSS web site – www.hcpss.org.

3. Is there a more detailed listing of technology equipment HCPSS is looking to purchase?

Response: Standard Classroom Infrastructure Package:

- Chrome and Window based student and teacher device
 - o Acer Chromebook
 - o Acer Chromebox
 - o Dell laptops and desktops
 - o ACER and Dell accessories

- Audio Video device
 - o Epson projectors
 - o Document camera
 - o A/V accessories

4. Will audit services include reporting to the Board of Education?

Response: Yes.

5. The RFP asks for an electronic copy of the entire proposal. Our company’s current data security policy does not allow for transmission of client and prospective client information via removable electronic device. May this requirement be waived? Alternatively, we will be pleased to submit an additional copy of the proposal.

Response: Under item 6.0 Submission of Proposal, firms may substitute a CD or an additional two hardcopies of their submission.

6. When does the County intend to issue the NOI to award?
Response: HCPSS anticipates making an award in late January or early February.
7. The Price Proposal Form indicates closing to be anticipated by 2/1/19, at that time an escrow account would be established, page 4 indicates an escrow acct will be established March 2019. Please clarify anticipated closing date.
Response: The intent is to close in February 2019.
8. Will this be a public bid opening on 1/8/19?
Response: No.
9. Will HCPSS close a single lease into escrow?
Response: Yes.
10. When would HCPSS plan to make the first annual or semiannual lease payment assuming a February 2019 closing date?
Response: The goal would be to make the first payment by June 30, 2019.
11. Does the HCPSS expect to provide a federal tax opinion to the Lessor?
Response: Not sure what a “federal tax opinion” letter is, but we can provide an “Opinion of Counsel” letter and other required tax information.
12. Please provide a high-level overview of the technology project and the HCPSS useful life assumptions.
Response: The plan focuses on equity for all students. Providing devices for student use supports closing the digital divide, and helps level the playing field as teachers prepare students for post-graduation success. The useful life for student and teacher device is five years. The useful life for Audio Video projector is eight years.
13. What is the expected implementation timeline for the new technology?
Response: The project implementation will start as early as summer 2019 and will take place over the next five years.
14. Is there any support and maintenance included in the amount financed?
Response: Student and teacher devices include one-year manufacture warranty. Audio Video projector includes a three-year manufacture warranty.

There are no other changes.