



HOWARD COUNTY PUBLIC SCHOOLS
PURCHASING DEPARTMENT
10910 Clarksville Pike
Ellicott City, MD 21042
(410) 313-6644

ADDENDUM NO. 1
(Total Pages - 2)

January 29, 2019
Request for Information (RFI) No. 048.19.B1
CONSULTING SERVICES TO FACILITATE THE 2019
SCHOOL BOUNDARY REVIEW PROCESS
Due Date: February 15, 2019 Time: 3:00 P.M.

The following shall be incorporated into the captioned solicitation as though included in the original documents issued.

Questions

The following question was submit in response to the current Request of Information, #048.19.B1.

Question:

“I’m seeking additional information regarding the redistricting process that Howard County Public School System is likely to undertake soon, and for which it has issued the RFI. Can you elaborate on some of the factors that are driving the redistricting process? I have heard “overcrowding” and “rising enrollment projections” and “220 portable classrooms”.

- Are boundary changes to be district-wide? In other words, will redistricting affect elementary schools, middle schools, and high schools? Some of them? Most of them? All of them?
- Are direct feeder patterns part of the criteria?
- Does the district intend to revise or more strictly enforce certain policies related to assigned-school vs. choice/open-enrollment?
- Will HCPSS be providing GIS data to the consultant? Or is the consultant to create and provide all of the GIS data for this project?
- The RFI states that information gained from the RFI will be used to craft a formal RFP. When will the RFP be issued? Submittals due? An award made?

Response: At this stage/phase of the process, the above questions are relatively specific and more appropriate to be addressed at the Request for Proposal (RFP) stage. However, they are valid and we request any submitting firm address them. No schedule has been developed to issue an RFP, but we anticipate something going out early spring. We do offer the following information.

The intent of the RFI is to ask the general question of consultants: what pieces are needed to do a redistricting process? We believe there are several directions with a consultant that are available and are seeking responses and/or feedback to understand what would be necessary to facilitate the one or many aspects in our boundary process as listed in the RFI. We see the following scenarios in play:

- Consultant doing only public outreach, including the Attendance Area Committee (AAC) process and staff being the technical help in scenario building.

- Consultant doing the process up to the Superintendent’s proposal, including developing scenarios, public outreach and superintendent proposal
- Consultant doing the entire 40-week process from public outreach through to the AAC, developing scenarios with the Superintendent/Designee and working with the Board on developing scenarios as well.
- In all aspects of the RFI, the Office of School Planning would provide the data and work with the consultant to benchmark the “base” plan against the consultant’s testing scenario(s).

Additionally, there was Board of Education discussion regarding this topic at the January 24, 2019 meeting, which can be seen at <https://hcpsstv.new.swagit.com/videos/23760>.

The Policy 6010, which identifies the standards and process for redistricting, can be found at <https://www.hcpss.org/policies/6000/6010-school-attendance-areas/>

There are no other changes.

Note: The purpose of the addendum is to provide some clarity and additional information to assist firms in preparing their submission.