

**HOWARD COUNTY PUBLIC SCHOOLS
PURCHASING DEPARTMENT**

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<http://www.hcpss.org/about-us/purchasing/>

**ADDENDUM NO. 1
(Total Pages - 3)**

July 12, 2019

Invitation for Bids No. 003.20.B4

Custodial Paper Products

Opening Date: July 26, 2019 Time: 10:00 A.M.

The following shall be incorporated into the captioned solicitation as though included in the original documents issued.

The Board of Education authorizes the following changes, clarification and/or attachments to the solicitation documents; however, such changes shall not relieve the firm of their responsibilities as otherwise required by the solicitation documents.

Questions

1. Question : Product #1 (Jumbo Roll Towels 8") how many rolls per case and what Color towel brown / white?

Answer: 6 in brown

2. Question: Product #2 (Paper Towels, single fold) what color brown or white?

Answer: Brown

3. Question: Product #3 (Jumbo Rolled Toilet Tissue Paper, 2 ply) please specify how many feet Per roll and rolls per case, and roll width?

Answer: 1000 ft, 12 rolls, 3.48inches

4. Question: Product #4 (Toilet Tissue Paper, 2 ply) please specify sheet size length x width, how many rolls per case, and how many sheets per roll?

Answer: 4x3.75, 96 rolls, 500 sheets per roll

5. Question: Product #5 (Dispenser, Jumbo Roll Towel, 8") please specify manual or electric and color?

Answer: Manual and Smoke/Grey color

6. Question: Product #6 (Dispenser, Jumbo Rolled Toilet Tissue Paper) please specify single or double roll dispenser and color?

Answer: Single Roll, Smoke /Grey color

7. Question: Please clarify requirements for samples, as it is written in bold by the Bid Price sheet: **SAMPLES MUST ACCOMPANY BID**, but on the page: Checklist for Bid Submission, it's written that samples are "NOT" required with the bid price sheet at time of bid, but will be requested from the apparent low bidder(s) after bid opening.

Answer: Samples are not required to accompany the bid submission. We will request samples from the apparent low bidder(s) after bid opening.

8. Question: Can you provide us with a copy of the previous bid tabulation for the last time these items were bid?

Answer: Yes, see attached Bid Tab from the 2013 Custodial Paper Products Bid #001.14.B3. Please note that all products were awarded to S. Freedman & Sons. Several bidders were rejected for failure to provide documentation on proposed products.

9. Question: What are dates of the contract terms?

Answer: See section "A" (Contract Period) under the Special Terms and Conditions in the bid document.

10. Question: Do you use a single JRT dispenser or a double one?

Answer: Single for hand towel/Double for toilet paper

11. Question: What current products are you using?

Answer: SCA Tissue North America LLC

12. Question: What percentage of deliveries go to schools?

Answer: 625 cases of product delivered monthly to warehouse/380 cases of product delivered per month directly to schools on a bi-weekly schedule.

13. Question: What size is the average monthly order? Weekly?

Answer: 625 cases of product delivered monthly to warehouse/380 cases of product delivered per month directly to schools on a bi-weekly schedule.

Attachments

1. Copy of 2013 Custodial Paper Products Bid Tab #001.14.B3

Note: It is the bidder's sole responsibility to monitor the HCPSS Purchasing website to ensure that they download any additional addendums or clarifications prior to submitting their bid or proposal and duly acknowledge receipt of and full understanding of said addendums on the proper bid submittal form. Failure to do so may result in non-receipt of important information prior to the closing date and may render the bid or proposal non-responsive and ineligible to award. It is highly recommended that the submitting bidder ascertain if they have received all the addendums posted prior to submitting their bid/proposal. Failure of any bidder to obtain any such addendum or interpretation shall not relieve the bidders company from any obligation under his/her proposal as submitted.

Item	Description	Modern Medical Products		Leonard Paper Company		Calico Industries, Inc.		Dade Paper & Bag Co.		H.C. Walterhoffer, Inc.	
		Delivery to Warehouse	Delivery to Schools	Delivery to Warehouse	Delivery to Schools	Delivery to Warehouse	Delivery to Schools	Delivery to Warehouse	Delivery to Schools	Delivery to Warehouse	Delivery to Schools
1	Jumbo Roll Towels	\$21.28	\$21.28	\$15.74	\$16.89	\$18.54	\$19.69	\$17.20	\$25.00	\$18.65	\$18.65
2	Paper Towels, Single Fold	\$21.28	\$21.28	\$13.19	\$14.18	\$17.44	\$19.07	\$14.40	\$20.00	\$15.70	\$15.70
3	Jumbo Rolled Toilet Tissue, 2 ply	\$28.79	\$28.79	\$18.58	\$19.94	\$20.94	\$21.97	\$20.25	\$28.00	\$21.65	\$21.65
3.A.	Jumbo Rolled Toilet Tissue, 1 ply	\$27.06	\$27.06	\$20.79	\$22.35	\$21.84	\$23.25	\$21.10	\$28.50	\$21.65	\$21.65
4	Toilet Tissue Paper, 2 ply	\$46.94	\$46.94	\$27.42	\$29.43	\$27.64	\$28.98	\$29.55	\$40.00	\$29.95	\$29.95

Item	Description	Acme Paper & Supply Co. Inc.		Products Unlimited, Inc.		Central Poly Corp.		S. Freedman & Sons, Inc.		Blind Industries and Services of MD	
		Delivery to Warehouse	Delivery to Schools	Delivery to Warehouse	Delivery to Schools	Delivery to Warehouse	Delivery to Schools	Delivery to Warehouse	Delivery to Schools	Delivery to Warehouse	Delivery to Schools
1	Jumbo Roll Towels	\$15.98	\$17.00	\$19.51	\$46.51	\$34.60	\$38.60	\$15.85	\$16.69	\$18.95	\$21.95
2	Paper Towels, Single Fold	\$13.48	\$14.00	\$19.51	\$42.51	\$17.99	\$21.99	\$13.15	\$14.40	\$15.62	\$18.62
3	Jumbo Rolled Toilet Tissue, 2 ply	\$19.05	\$20.05	\$16.00	\$34.00	\$24.99	\$28.99	\$18.58	\$19.77	\$23.03	\$26.03
3.A.	Jumbo Rolled Toilet Tissue, 1 ply	\$20.00	\$21.50	\$24.76	\$49.76	\$25.39	\$29.39	\$19.40	\$20.78	\$23.03	\$26.03
4	Toilet Tissue Paper, 2 ply	\$27.90	\$29.20	\$19.51	\$36.51	\$36.66	\$40.66	\$27.50	\$29.16	\$34.38	\$37.38

Item	Description	Dade Paper		Quaker City Paper Co.		W.W. Grainger		Superior Supply, LTD		FPC Holdings	
		Delivery to Warehouse	Delivery to Schools	Delivery to Warehouse	Delivery to Schools	Delivery to Warehouse	Delivery to Schools	Delivery to Warehouse	Delivery to Schools	Delivery to Warehouse	Delivery to Schools
1	Jumbo Roll Towels	\$16.68	No Bid	\$15.66	\$21.46	\$27.57	\$27.57	\$25.05	\$28.05	\$15.05	\$16.30
2	Paper Towels, Single Fold	\$13.69	No Bid	\$14.63	\$20.05	\$22.39	\$22.39	\$18.90	\$21.05	\$13.40	\$14.50
3	Jumbo Rolled Toilet Tissue, 2 ply	\$19.24	No Bid	\$20.52	\$28.12	\$23.94	\$23.94	\$23.31	\$25.95	\$18.85	\$20.40
3.A.	Jumbo Rolled Toilet Tissue, 1 ply	\$21.45	No Bid	\$23.87	\$32.71	\$26.26	\$26.26	\$17.68	\$19.95	\$19.67	\$21.39
4	Toilet Tissue Paper, 2 ply	\$28.19	No Bid	\$26.46	\$36.26	\$31.49	\$31.49	\$30.93	\$33.05	\$25.99	\$28.20

Item	Description	Zenith Supplies, Inc.		The GTE Companies, Inc.		Laniado		Porters Supply Co. Inc.		Rudolph's Office & Computer Supply, Inc.	
		Delivery to Warehouse	Delivery to Schools	Delivery to Warehouse	Delivery to Schools	Delivery to Warehouse	Delivery to Schools	Delivery to Warehouse	Delivery to Schools	Delivery to Warehouse	Delivery to Schools
1	Jumbo Roll Towels	\$18.63	\$18.63	\$50.00	\$50.00	\$16.50	\$17.50	\$15.75	No Bid	\$18.47	\$18.88
2	Paper Towels, Single Fold	\$14.91	\$14.91	\$50.00	\$50.00	\$14.00	\$15.50	\$16.05	No Bid	\$15.21	\$15.54
3	Jumbo Rolled Toilet Tissue, 2 ply	\$20.71	\$20.71	\$50.00	\$50.00	\$19.30	\$21.30	\$21.50	No Bid	\$21.42	\$21.88
3.A.	Jumbo Rolled Toilet Tissue, 1 ply	\$16.71	\$16.71	\$50.00	\$50.00	\$20.95	\$22.95	\$21.95	No Bid	\$23.98	\$24.50
4	Toilet Tissue Paper, 2 ply	\$25.51	\$25.51	\$50.00	\$50.00	\$26.50	\$28.00	\$29.95	No Bid	\$31.58	\$32.26