

**ADDENDUM NO. 1**

**March 16, 2021**

**RE: Bid #008.21.B3, Boiler Replacement-Cradlerock ES/Lake Elkhorn MS**

**FROM: Purchasing Office  
Howard County Public Schools  
10910 Clarksville Pike  
Ellicott City, MD 21042  
(410) 313-6723  
(410) 313-6789 fax**

**TO: APPROVED PROSPECTIVE BIDDERS**

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This addendum forms a part of the Contract Documents and modifies the Original Bidding Documents as noted below. Acknowledge receipt of this Addendum in the space provided on the Bid Price Sheet/Form of Proposal. Failure to do so may subject the Bidder to disqualification. This Addendum consists of Nine (9) pages.

**CHANGES TO SPECIFICATIONS:**

**DELETE:** 008.21.B3-Project Manual.pdf, posted on school system website.

**ADD:** REVISED-008.21.B3-Project Manual-2, posted on school system website.

**CHANGES TO DRAWINGS:**

**DELETE:** 008.21.B3-Drawings.pdf, posted on school system website.

**ADD:** REVISED-008.21.B3-Drawings-2, posted on school system website.

**CHANGES TO FORM OF PROPOSAL:**

**DELETE:** SECTION 00300- Form of Proposal, (7 pages total).

**ADD:** REVISED, 3/16/2021, SECTION 00300, Form of Proposal, (8 pages total), see attached.

**END OF ADDENDUM**

**REVISED, 3/16/2021**  
SECTION 003000  
FORM OF PROPOSAL

**BOILER REPLACEMENT  
CRADLEROCK ELEMENTARY / LAKE ELKHORN MIDDLE SCHOOL  
BID #008.21.B3**

Date: \_\_\_\_\_ Owner:

Board of Education  
of Howard County Maryland  
10910 Clarksville Pike  
Ellicott City, MD 21042  
Tel (410) 313-6723

Contractor: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Engineer/Architect\*: M.S. Engineers  
10260 Columbia Road, Suite A  
Columbia, MD 21046  
Tel (410) 997-1200

The undersigned, having carefully examined the Bid Announcement and Bid Documents proposes to furnish all specified materials and specified equipment in strict accordance with the aforesaid documents for the Lump Sums as follows:

**BASE BID**

1. Complete installed cost for the Boiler Replacement at Cradlerock Elementary / Lake Elkhorn Middle School and all appurtenances, as indicated on the drawings, specifications and addenda.

**TOTAL BASE BID – WAGE SCALE - Boiler Replacement**

**Cradlerock ES / Lake Elkhorn MS** \$ \_\_\_\_\_

Please indicate below your Total Base Bid amount in words:

\_\_\_\_\_ and ---- /100 Dollars.

**TOTAL BASE BID – NON-WAGE SCALE - Boiler Replacement**

**Cradlerock ES / Lake Elkhorn MS** \$ \_\_\_\_\_

Please indicate below your Total Base Bid amount in words:

\_\_\_\_\_ and ---- /100 Dollars.

**ALTERNATE NO. 1**

1. Complete installed cost for the replacement of the existing Main Switchboard, 300 KVA Transformer and Switchboard "DP-1" at Cradlerock Elementary / Lake Elkhorn Middle School, as indicated on the drawings, specifications and addenda.

**TOTAL ALTERNATE NO. 1 – WAGE SCALE - Switchboard Replacement**

**Cradlerock ES / Lake Elkhorn MS** \$ \_\_\_\_\_

Please indicate below your Total Alternate No. 1 amount in words:

\_\_\_\_\_ and ---- /100 Dollars.

**TOTAL ALTERNATE NO. 1 – NON-WAGE SCALE - Switchboard Replacement**

**Cradlerock ES / Lake Elkhorn MS** \$ \_\_\_\_\_

Please indicate below your Total Alternate No. 1 amount in words:

\_\_\_\_\_ and ---- /100 Dollars.

**ALTERNATE NO. 2 (Deduct)**

1. Complete deduct cost for the deletion of BGE concrete cable pit installation from Alternate No. 1 at Cradlerock Elementary / Lake Elkhorn Middle School, as indicated on the drawings, specifications and addenda.

**TOTAL ALTERNATE NO. 2 – WAGE SCALE – Delete BGE Concrete Cable Pit**

**Cradlerock ES / Lake Elkhorn MS** -\$ \_\_\_\_\_

Please indicate below your Total Alternate No. 2 deduct amount in words:

\_\_\_\_\_ and ---- /100 Dollars.

**TOTAL ALTERNATE NO. 2 – NON-WAGE SCALE – Delete BGE Concrete Cable Pit**

**Cradlerock ES / Lake Elkhorn MS** -\$ \_\_\_\_\_

Please indicate below your Total Alternate No. 2 deduct amount in words:

\_\_\_\_\_ and ---- /100 Dollars.

NOTE: Bid Form shall reflect bids for the project as shown in the Contract Specifications and addenda. Substitutions shall be included in the section "Proposed Substitutions."

\* Note: References to Architect will also include Engineer in all bid documents.

**EQUIPMENT AND MANUFACTURERS**

All bidders on the project are hereby required to name at time of bid the manufacturer name to be provided as part of their bid in accordance with the contract documents.

Boilers Manufacturer: \_\_\_\_\_

**PROPOSED SUBSTITUTIONS**

Proposed substitutions shall be submitted in accordance with Instructions to Bidders, see Section 00100 Instructions to Bidders, Article 3, Bidding Documents, 3.3 Substitutions. Bids will be considered on systems, processes, or products of manufacturers other than those cited if accompanied by detailed technical specifications for each item, catalogs, test reports, brochures, and other descriptive literature and supporting data, sufficient in detail to permit evaluation of the proposed substitution without further reference.

| Proposed Substitutions | Price Change |
|------------------------|--------------|
| _____                  | \$ _____     |
| _____                  | \$ _____     |
| _____                  | \$ _____     |

**SUBCONTRACTORS:** Bidders are hereby required to name the subcontractors as part of their bid package.

| Name of Company | Type of Work |
|-----------------|--------------|
| _____           | _____        |
| _____           | _____        |
| _____           | _____        |
| _____           | _____        |
| _____           | _____        |

**REFERENCES**

Bidders are hereby required to list three references for whom similar work has previously been performed within the last three years:

Name: \_\_\_\_\_

Address of Site: \_\_\_\_\_

Nature of Job: \_\_\_\_\_

Person to contact: \_\_\_\_\_

Telephone: \_\_\_\_\_

Name: \_\_\_\_\_

Address of Site: \_\_\_\_\_

Nature of Job: \_\_\_\_\_

Person to contact: \_\_\_\_\_

Telephone: \_\_\_\_\_

Name: \_\_\_\_\_

Address of Site: \_\_\_\_\_

Nature of Job: \_\_\_\_\_

Person to contact: \_\_\_\_\_

Telephone: \_\_\_\_\_

**SURVEY**

For information purposes, please advise by what methods you were informed of this solicitation. Your response would be very much appreciated.

Newspaper: Name of Newspaper \_\_\_\_\_

Contractor: \_\_\_\_\_

Ad House: Name of Ad House \_\_\_\_\_

Other: \_\_\_\_\_

**COMPANY INFORMATION**

\_\_\_\_\_  
Name of company \_\_\_\_\_ years in business \_\_\_\_\_

\_\_\_\_\_  
Street Address \_\_\_\_\_

\_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

\_\_\_\_\_  
Telephone # \_\_\_\_\_ Fax # \_\_\_\_\_

**CONTRACT ADMINISTRATOR**

Name \_\_\_\_\_ Title \_\_\_\_\_

Address \_\_\_\_\_ Phone \_\_\_\_\_

\_\_\_\_\_  
Cell phone \_\_\_\_\_ e-mail \_\_\_\_\_

**ADDENDA**

Receipt of the following addenda is acknowledged:

Addendum No. \_\_\_\_\_ Dated \_\_\_\_\_ Addendum No. \_\_\_\_\_ Dated \_\_\_\_\_

Addendum No. \_\_\_\_\_ Dated \_\_\_\_\_ Addendum No. \_\_\_\_\_ Dated \_\_\_\_\_

Addendum No. \_\_\_\_\_ Dated \_\_\_\_\_ Addendum No. \_\_\_\_\_ Dated \_\_\_\_\_

## WARRANTY TO THE LUMP SUM

The undersigned affirms that the above base bid and alternates represents the entire cost of the project in accordance with the bid documents and that no claim will be made on account of any increase in wage, scales, material prices, taxes, fasts, cost indexes or any other rate affecting the construction industry and/or this project.

If the undersigned received written notice of the acceptance, at his designated address, within sixty (60) days after bid opening (or later if bid has not been withdrawn), the undersigned agrees to execute and deliver a contract and bonds in accordance with the bid as accepted, within seven (7) days after receiving notice, or forfeit the amount of the bid bond.

## AFFIDAVIT

**Special Instructions:** An authorized representative of the bidder shall complete the following affidavit in accordance with these bid documents and insert answer to paragraphs 1 and 3.

Statutory Affidavit and Non-Collusion Certification

I, \_\_\_\_\_, being duly sworn, depose and state:

1. I am the \_\_\_\_\_ (officer) and duly authorized

Representative of the firm named \_\_\_\_\_ whose address

is \_\_\_\_\_ and that I possess the authority to make this

affidavit and certification on behalf of myself and the firm for which I am acting.

2. Except as described in Paragraph 3 below, neither I, nor to the best of my knowledge, the above firm, nor any of its officers, directors, or partners, employees, agents, or employees of agents who are directly involved in obtaining or performing contracts with any public bodies has:

- (a.) Been convicted of bribery, attempted bribery, or conspiracy to bribe, under the laws of any state of the federal government;
- (b.) Been convicted under the laws of the state, another state, or the United States of: a criminal offense incident to obtaining, attempting to obtain, or performing a public or private contract; or fraud, embezzlement, theft, forgery, falsification or destruction of records, or receiving stolen property;
- (c.) Been convicted of a criminal violation of an antitrust statute of the State of Maryland, another state, or the United States;
- (d.) Been convicted of a violation of the Racketeer Influenced and Corrupt Organization Act, or the Mail Fraud Act, for acts in connection with the submission of bids or proposals for a public or private contract;
- (e.) Been convicted of any felony offenses connected with obtaining, holding, or maintaining a minority business enterprise certification, as prohibited by Section 14-308 of the State Finance and Procurement Article;
- (f.) Been convicted of conspiracy to commit any act or omission that would constitute grounds for conviction under any of the laws or statutes described in Paragraph (a) through (e) above; or
- (g.) Been found civilly liable under an antitrust statute of this State, another state, or the United States for acts or omissions in connection with the submission of bids or proposals for a public or private contract.

3. **The only conviction, plea, or admission by any officer, director, partner, or employee of this firm to involvement in any of the conduct described in Paragraph 2 above is as follows:**

***If none, write "None" below. If involvement, list the date, count, or charge, official or administrative body, the individuals, their position with the firm and the sentence or disposition of the charge.***

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**(you may attach an explanation as necessary)**

4. I affirm that this firm will not knowingly enter into a contract with a public body under which a person or business debarred or suspended under Maryland State Finance and Procurement Title 16, subtitle 3, Annotated Code of Maryland, as amended, will provide, directly or indirectly, supplies, services, architectural services, construction-related services, leases of real property, or construction.
5. I affirm that this proposal or bid to the Board of Education of Howard County Maryland is genuine and not collusive or a sham; that said bidder has not colluded, conspired, connived and agreed, directly or indirectly, with any bidder or person to put in a sham bid or to refrain from bidding and is not in any manner, directly or indirectly, sought by agreement of collusion or communication or conference, with any person to fix the bid prices of the affidavit or any other bidder, or to fix any overhead, profit or cost element of said bid price, or that if any bidder, or to secure an advantage against the Board of Education of Howard County Maryland or any other person interested in the proposed contract; and that all statements in the proposal or bid are true. I acknowledge that, if the representations set forth in this affidavit are not true and correct, the Board of Education of Howard County Maryland may terminate any contract awarded and take any other appropriate action.
6. I affirm that this firm will not knowingly employ an individual to work at a school if the individual is a Registered Sexual Offender, pursuant to section 11-722 ( C ) of the Criminal Procedure Article of the Annotate Code of Maryland. A firm or person who violates this section is guilty of a misdemeanor and on conviction is subject to imprisonment not exceeding 5 years or a fine not exceeding \$5,000 or both.

**The statements contained in this affidavit shall be incorporated into the awarded contract as material provisions and shall be effective throughout the life of the contract. The firm has a continuing obligation through the life of the contract to submit a revised affidavit should the firm discover information, or events occur, which render the contents of this affidavit erroneous or incomplete or which would result in the firm providing a different response. The firm's failure to submit a revised affidavit within three (3) working days of either its awareness of any error, change of circumstances, incompleteness, etc., or request by the owner shall constitute breach of contract. Upon submission of a revised affidavit, the owner has the right to take such actions as may be necessary, in the judgment of the owner, to maintain and enforce the provisions of the affidavit, including termination of the contract.**

**I DO SOLEMNLY DECLARE AND AFFIRM** under the penalties of penalties that the contents of these affidavits (Statutory and Non-Collusion) are true and correct, that I am executing this Affidavit in compliance with Section 16-311 of the State Finance and Procurement Article, Annotated Code of Maryland, and the Non-Collusion Certification in compliance with requirements of the Board of Education of Howard County Maryland, and that I am executing and submitting this Form of Proposal on behalf of and with full authority by the bidder named below.

\_\_\_\_\_  
(Signature of Bidder) (Date)

\_\_\_\_\_  
(Print Name of Bidder) (Title of Bidder)

SUBSCRIBED AND SWORN to before me on this \_\_\_\_\_ day of \_\_\_\_\_, 2021.

NOTARY PUBLIC

Name \_\_\_\_\_ Seal:

My Commission Expires \_\_\_\_\_

\_\_\_\_\_  
(Legal Name of Company)

\_\_\_\_\_  
(Address)

\_\_\_\_\_  
(City) (State) (Zip)

\_\_\_\_\_  
(Telephone) (Fax)

\_\_\_\_\_  
(E-mail address)

Contractor's License Number # \_\_\_\_\_

We are/I am licensed to do business in the State of Maryland as a:  
( ) Corporation ( ) Partnership ( ) Individual ( ) Other