



HOWARD COUNTY PUBLIC SCHOOLS
PURCHASING DEPARTMENT
10910 Clarksville Pike
Ellicott City, MD 21042
(410) 313-6644

ADDENDUM NO. 1
(Total Pages - 2)

May 6, 2021

Request for Proposal No. 041.21.B1

Screener for Reading Difficulties

Due Date: May 14, 2021 Time: 3:00 P.M.

The following shall be incorporated into the captioned solicitation as though included in the original documents issued.

The Board of Education authorizes the following changes, clarifications and or attachments to the solicitation documents; however, such changes shall not relieve the firm of their responsibilities as otherwise required by the solicitation documents.

Questions and Responses

Section III, A. Statement of Qualification Section Instructions, #3 - Responses must be a complete response to the RFP and shall be limited to thirty (30) single-sided pages, excluding attachments.

Question: Please clarify if the 30-page single-sided requirement is referring to a vendor's ENTIRE response to Section III (letters B-J) or is the page limit only applicable to Section III, Letter B, 'Qualifications to include' section.

Response: It's applicable to that specific section, but we ask that submission be as concise as possible.

Section III, G. Minority Outreach, MBE Participation Schedule (Appendix B) – the respondent shall provide the name, address, MDOT Certification number, etc. for all MBE Contractors the respondent intends to utilize for the service of this contract.

Question: The RFP did not include Appendix B. Please direct us to where we can find this form.

Response: We will provide this document as part of an addenda, see attached.

Staff numbers

Question: To determine cost information for this RFP, please provide the number of staff who will participate in this program.

Response: Subject to approved funding, the number of teachers/administrators could be as many as 200 for grades K-5, up to 250 special educators.

Student numbers, school numbers

Question: To determine cost information, please provide the number of schools and number of students who will participate in this program.

Response: As noted above, subject to approved funding, we would have up to 42 schools and up to 25,000 students participate.

There are no other changes.

**APPENDIX B
MBE PARTICIPATION SCHEDULE**

This document must be included with the bid or offer. If the bidder or offeror fails to submit this form with the bid or offer as required, the procurement officer shall deem the bid non-responsive or shall determine that the offer is not reasonably susceptible of being selected for award.

1. Prime Contractor's Name		2. Prime Contractor's Address/Telephone Number		
3. Project/School Name		4. Project/School Location		
5. LEA Name: PSC Number: _____		6. Base Bid Amount \$ _____ Acceptance Alternates \$ _____ Total \$ _____		
7a. Minority Firm Name: _____ Minority Firm Address: _____ Telephone Number: _____ MDOT Firm Certification Number: _____ NAICS Code: _____ <input type="checkbox"/> African American <input type="checkbox"/> Asian American <input type="checkbox"/> Native American <input type="checkbox"/> Women <input type="checkbox"/> Hispanic <input type="checkbox"/> Disabled				
Subcontractor Firm (Select One)	Allowable Percentage	Percentage of Total Contract	Subcontractor Dollar Amount	Participation Amount
MDOT Certified Firm	100%		\$ _____	\$ _____
MDOT Certified Prime Contractor	50% of established goal OR 100% of one subgroup contract subgoal		\$ _____	\$ _____
MDOT Certified Supplier, Wholesaler and Regular Dealer	60%		\$ _____	\$ _____
7b. Minority Firm Name: _____ Telephone Number: _____ Minority Firm Address: _____ NAICS Code: _____ <input type="checkbox"/> African American <input type="checkbox"/> Asian American <input type="checkbox"/> Native American <input type="checkbox"/> Women <input type="checkbox"/> Hispanic <input type="checkbox"/> Disabled				
Subcontractor Firm (Select One)	Allowable Percentage	Percentage of Total Contract	Subcontractor Dollar Amount	Participation Amount
MDOT Certified Firm	100%		\$ _____	\$ _____
MDOT Certified Prime Contractor	50% of established goal OR 100% of one subgroup contract subgoal		\$ _____	\$ _____
MDOT Certified Supplier, Wholesaler and Regular Dealer	60%		\$ _____	\$ _____
7c. Minority Firm Name: _____ Telephone Number: _____ Minority Firm Address: _____ NAICS Code: _____ <input type="checkbox"/> African American <input type="checkbox"/> Asian American <input type="checkbox"/> Native American <input type="checkbox"/> Women <input type="checkbox"/> Hispanic <input type="checkbox"/> Disabled				
Subcontractor Firm (Select One)	Allowable Percentage	Percentage of Total Contract	Subcontractor Dollar Amount	Participation Amount
MDOT Certified Firm	100%		\$ _____	\$ _____
MDOT Certified Prime Contractor	50% of established goal OR 100% of one subgroup contract subgoal		\$ _____	\$ _____
MDOT Certified Supplier, Wholesaler and Regular Dealer	60%		\$ _____	\$ _____
8. MBE Total Amount		9. Total MBE Percent of Entire Contract		
10. Form Prepared by: Name: _____ Title: _____ Date: _____		11. Reviewed and Accepted by Board of Edu. MBE Liaison Name: _____ Title: _____ Date: _____		

Total MBE Participation:	\$ _____	_____ %	
Total African-American Participation:	\$ _____	_____ %	
Total Women Owned MBE Participation:	\$ _____	_____ %	
Total Other Participation:	\$ _____	_____ %	