

**HOWARD COUNTY PUBLIC SCHOOLS  
PURCHASING DEPARTMENT**

10910 Clarksville Pike  
Ellicott City, MD 21042  
(410) 313-6600  
<http://www.hcpss.org/about-us/purchasing/>

**ADDENDUM NO. 2  
(Total Pages - 3)**

October 8, 2021

**Request for Proposal No. 010.22.B1  
Employment Medical and Related Health Exam and Testing Services  
Opening Date: October 26, 2021 Time: 10:00 A.M.**

---

The following shall be incorporated into the captioned solicitation as though included in the original documents issued.

The Board of Education authorizes the following changes, clarifications and or attachments to the solicitation documents; however such changes shall not relieve the firm of their responsibilities as otherwise required by the solicitation documents.

**Questions**

---

1. Question : Do you have an approximate value for the contract?

Answer: The Value is more than \$25,000.

2. Question: Do you know the volume for the services listed?

Answer: Approximately 300/year

3. Question: MBE - Can we use cleaning services to count toward the MBE goal?  
Are we able to use MBE spend in other centers toward the MBE goal?

Answer: Yes, you can use Cleaning Services to count toward the MBE goal.  
No, you are not able to use MBE spend in other centers toward the MBE goal.

4. Question: Is there a waiver process for MBE if we are unable to meet the goal?

Answer: Yes, additional information will be provided as needed.

5. Question: In regards to What types of Memberships & Affiliations - what are you looking for here?

Answer: We are looking for Memberships to various organizations or associations associated with these types of services. For example, the (AMA) American Medical Association.

6. Question: There are no line items for pricing the following however the service is listed in the RFP:

- a) Non CDL Drug Testing
- b) Breath Alcohol Testing
- c) Random Program Management
- d) DOT Clearinghouse Management
- e) DOT Clearinghouse Query

Answer: Attached to this Addendum is a Revised Cost Proposal Sheet (Appendix F) which now includes the above items. **Please Note that you must use this Revised Cost Proposal with your submittal and disregard the original version.**

7. Question: Can you outline the waiver process for MBE if we are unable to meet the goal?

Answer: The firm requesting a waiver will need to demonstrate that they made a good faith effort and/or have no subcontracting opportunities.

**Note:** It is the proposer/ bidder's sole responsibility to monitor the HCPSS Purchasing website to ensure that they download any additional addendums or clarifications prior to submitting their proposal and duly acknowledge receipt of and full understanding of said addendums on the proper proposal submittal form. Failure to do so may result in non-receipt of important information prior to the closing date and may render the proposal non responsive and ineligible to award. It is highly recommended that the submitting proposer/bidder ascertain if they have received all the addendums posted prior to submitting their proposal. Failure of any proposer/bidder to obtain any such addendum or interpretation shall not relieve the proposer/bidders company from any obligation under his/her proposal as submitted.

APPENDIX F

**REVISED**  
COST PROPOSAL SHEET

RFP #010.22.B1

Please submit your proposal for the cost to provide the services listed below.  
The costs should be listed as net per visit and be all inclusive of any other fees.  
These costs should not reflect any insurance claims or recovery.

Employee Medical and Related Health Exam and Testing Services

<b>Services Description</b>	<b>Net Unit Cost</b>
Physical -Preplacement	\$
CDL Random Drug Screening	\$
DOT/CDL Physical	\$
Hep B Vaccination	\$
Audiogram	\$
Hep B Surface Antibody	\$
Hep B Vaccine	\$
OSHA Respirator Questionnaire	\$
Respirator Fit Testing	\$
Pulmonary Function Test	\$
Respirator Physical	\$
Chest Xray - 1 view	\$
Physical - Intern/Student Assistant	\$
Fitness for Duty	\$
Vision Ishihara/Color	\$
Workabilty - Level 2	\$
Workability - Complex - Level 3	\$
Workability - Extensive - Level 4	\$
Workability No Show	\$
Non CDL Drug Testing	\$
Breath Alcohol Testing	\$
Random Program Management	\$
DOT Clearinghouse Management	\$
DOT Clearinghouse Query	\$
Other	\$