

**HOWARD COUNTY PUBLIC SCHOOLS
PURCHASING DEPARTMENT**

10910 Clarksville Pike
Ellicott City, MD 21042
(410) 313-6600

<http://www.hcpss.org/about-us/purchasing/>

**ADDENDUM NO. 1
(Total Pages - 5)**

June 2, 2022

Invitation for Bids No. 043.22.B4

**Fall Athletic Sports Referee Officials Services
(Field Hockey, Football, Soccer, Volleyball)**

Opening Date: June 13, 2022 Time: 10:00 A.M.

The following shall be incorporated into the captioned solicitation as though included in the original documents issued.

The Board of Education authorizes the following changes, clarification and/or attachments to the solicitation documents; however such changes shall not relieve the firm of their responsibilities as otherwise required by the solicitation documents.

Questions

1. Question : On the bid price sheet It looks like it has the wrong Bid Number.

Answer: Please see new Revised Bid Price Sheets attached to this Addendum with the correct Bid number. Please note that you need to delete the Original Bid Price Sheets and utilize these new Revised Bid Price sheets when you submit your pricing.

Changes

1. Delete Original Bid Price Sheet pages and replace with the Revised Bid Price Sheet pages attached with this Addendum. **Please make sure that you submit your pricing on the new form that says "Bid Price Sheet (Revised)".**

Attachments

1. New Revised Bid Price Sheet pages. **Please note the new Revised Price Pages must be used for bid submittal.**

Note: It is the bidder's sole responsibility to monitor the HCPSS Purchasing website to ensure that they download any additional addendums or clarifications prior to submitting their bid or proposal and duly acknowledge receipt of and full understanding of said addendums on the proper bid submittal form. Failure to do so may result in non-receipt of important information prior to the closing date and may render the bid or proposal non responsive and ineligible to award. It is highly recommended that the submitting bidder ascertain if they have received all the addendums posted prior to submitting their bid/proposal. Failure of any bidder to obtain any such addendum or interpretation shall not relieve the bidders company from any obligation under his/her proposal as submitted.

THE HOWARD COUNTY PUBLIC SCHOOL SYSTEM

FALL ATHLETIC SPORTS REFEREE OFFICIALS SERVICES
(Field Hockey, Football, Soccer, Volleyball)
BID #043.22.B4

BID PRICE SHEET - (REVISED)

Bidder: _____

Date: _____

Sport Category (Check only ONE (1) Single Sport Category per Price Sheet):

- Field Hockey
- Soccer
- Football
- Volleyball

Mr. Robert B. Gill
Howard County Public School System, Purchasing
10910 Clarksville Pike (Route 108)
Ellicott City, MD 21042

The undersigned hereby submits a bid price to furnish and deliver the Athletic Referee Official Services for the above single checked sports category as set forth in Bid #043.22.B4. The entire bid document including The General and Special Terms and Conditions, Specifications, any addenda, drawings, and the bid price will be part of any resulting contract. Having received clarification on all matters upon which any doubt arose, the undersigned proposes to furnish and deliver the specified sports category Athletic Referee Officials Services for the guaranteed pricing below, inclusive of overhead, profit and other costs possible in providing the service required in this solicitation:

I. PRICE BY SPORT CATEGORIES

Contractors wishing to bid on more than one sports category must submit a separate Bid Price Sheet and all the required forms and documentation in separate e-mails for each sport category they are wishing to bid on. Only those prices for the particular sport category that matches the single category checked above should be completed below. All other unchecked sports categories should be left blank. If a price is mistakenly entered into a sports category that was not checked above, it will be ignored. If an item below is left blank under the sports category that is checked above, that item will be considered no cost. All item prices should be for each Official Per game. Please be sure to review your entries to confirm they are correct prior to submission.

A. Field Hockey

Scrimmage (JV & V contest) Official	\$ _____	each official per game
Scrimmage (1 Contest)	\$ _____	each official per game
JV Game (2 Officials)	\$ _____	each official per game**
JV Game (1 Official)	\$ _____	each official per game
Varsity Game (2 Officials)	\$ _____	each official per game**
Varsity Game (1 Official)	\$ _____	each official per game

**** Price should be for each Official per game. In other words If it calls for 2 or more Officials then price should reflect the price breakdown of one (1) of those several Officials that will be officiating the game.**

List any Additional Costs or Fees involved in the providing the services required in this solicitation: _____

FORM CONTINUES ON NEXT PAGE

B. Football

Scrimmage after 5:00 PM and Saturday	\$ _____	each official per game
Scrimmage before 5:00 PM	\$ _____	each official per game
JV Game (3 Officials)	\$ _____	each official per game **
Varsity Game (6 Officials)	\$ _____	each official per game **
Clock Operator	\$ _____	each operator per game

**** Price should be for each Official per game. In other words If it calls for 2 or more Officials then price should reflect the price breakdown of one (1) of those several Officials that will be officiating the game.**

List any Additional Costs or Fees involved in the providing the services required in this solicitation: _____

C. Soccer

	<u>Single Game</u>	<u>Double Header</u>
Varsity (40-minute halves) - 1 Official	\$ _____ ea.	\$ _____ ea.
Varsity (40-minute halves) - 2 Officials	\$ _____ **	\$ _____ **
Junior Varsity (35-minute halves) - 1 Official	\$ _____ ea.	\$ _____ ea.
Junior Varsity (35-minute halves) - 2 Officials	\$ _____ **	\$ _____ **

**** Price should be for each Official per game. In other words If it calls for 2 or more Officials then price should reflect the price breakdown of one (1) of those several Officials that will be officiating the game.**

List any Additional Costs or Fees involved in the providing the services required in this solicitation: _____

D. Volleyball

Scrimmage (Varsity Match – 2 Officials)	\$ _____	each official per game **
Scrimmage (Junior Varsity Match – 2 Officials)	\$ _____	each official per game **
Scrimmage (Freshman Match – 2 Officials)	\$ _____	each official per game **
Varsity Match (2 Officials)	\$ _____	each official per game **
Junior Varsity (2 Officials)	\$ _____	each official per game **
Freshman Match (2 Officials)	\$ _____	each official per game **

**** Price should be for each Official per game. In other words If it calls for 2 or more Officials then price should reflect the price breakdown of one (1) of those several Officials that will be officiating the game.**

List any Additional Costs or Fees involved in the providing the services required in this solicitation: _____

II. ORGANIZATION INFORMATION

Name of Organization _____ years in business _____

Street Address _____

City _____ State _____ Zip _____

Telephone# _____ Fax # _____ Web Page _____

III. CONTACT FOR INSIDE CONTRACT ADMINISTRATION

In the event your Organization receives a contract as a result of this Invitation for Bid, please designate an inside person whom we may contact during the period of the contract for prompt contract administration:

Name _____ Title _____
Address _____ Phone _____

e-mail _____ Fax _____
Pager/cellular _____

IV. RECEIPT OF ADDENDA

Addendum: _____	Dated: _____	Received: <input type="checkbox"/>
Addendum: _____	Dated: _____	Received: <input type="checkbox"/>
Addendum: _____	Dated: _____	Received: <input type="checkbox"/>
Addendum: _____	Dated: _____	Received: <input type="checkbox"/>
Addendum: _____	Dated: _____	Received: <input type="checkbox"/>

V. SURVEY

For information purposes, please advise by what methods you were informed of this solicitation. Your response would be very much appreciated.

E- Maryland Marketplace (Y/N) _____ Contractor: _____
Ad House: Name of Ad House _____ Other: _____

THE HOWARD COUNTY PUBLIC SCHOOL SYSTEM

BID SIGNATURE SHEET

A. Bidder's Certification

1. I/we hereby propose to furnish and deliver supplies and or services, in accordance with specifications and stipulations contained herein, and at the prices quoted. I/we certify that this bid is made without any previous understanding, agreement, or connection with any person, firm, or corporation making a bid for the same supplies, materials, or Lumber and is in all respects fair and without collusion or fraud.
2. I/we certify that this bid is made without having contacted any employee within The Howard County Public School System unless such contacts were previously authorized by the Purchasing Officer.
3. I/we certify that this bid is genuine and not collusive or sham; that said bidder has not colluded, conspired, connived and agreed, directly or indirectly, with any bidder or person to put in a sham bid or to refrain from bidding and is not in any manner, directly or indirectly, sought by agreement of collusion or communication or conference, with any person to fix the bid prices of the affidavit or any other bidder, or to fix any overhead, profit or cost element of said bid price, or that of any bidder, or to secure any advantage against the Board of Education of Howard County or any other person interested in the proposed contract; and that all statements in said proposal or bid are true.
4. I affirm that this firm will not knowingly employ an individual to work at a school if the individual is a Registered Sexual Offender, pursuant to section 11-722 (C) of the Criminal Procedure Article of the Annotate Code of Maryland. A firm or person who violates this section is guilty of a misdemeanor and on conviction is subject to imprisonment not exceeding 5 years or a fine not exceeding \$5,000 or both.
5. I hereby certify that I am authorized to sign for the bidder.

B. Vendor/Contractor Disqualification - Bribery

A person convicted for bribery, attempted bribery, or conspiracy to bribe shall be disqualified from entering into a contract with any county or other subdivision of the state. Every business entity upon submitting a bid or otherwise applying for a contract shall submit an affidavit stating whether it, its officers, directors, or partners, or its employees have been convicted of bribery, attempted bribery, or conspiracy to bribe under the laws of any state or federal government.

Submitted by:

(company name)

(street address)

(city, state and zip)

(telephone number)

(person authorized to sign bids)

(title of authorized representative)

(signature and date of authorized representative)

(E-mail Address for authorized representative)

End of Form