

**HOWARD COUNTY PUBLIC SCHOOLS  
PURCHASING DEPARTMENT**

10910 Clarksville Pike  
Ellicott City, MD 21042  
(410) 313-6600

<http://www.hcpss.org/about-us/purchasing/>

**ADDENDUM NO. 1  
(Total Pages - 1)**

**September 13, 2022**

**Invitation for Bids No. 004.22.B4**

**Winter Athletic Sports Referee Officials Services  
(Basketball, Wrestling)**

**Opening Date: September 19, 2022 Time: 10:00 A.M.**

---

The following shall be incorporated into the captioned solicitation as though included in the original documents issued.

The Board of Education authorizes the following changes, clarification and/or attachments to the solicitation documents; however such changes shall not relieve the firm of their responsibilities as otherwise required by the solicitation documents.

**Questions**

---

1. Question : On the Invitation to Bid page under the "Bids shall be submitted" paragraph it says that we should clearly mark our emailed submittal "Fall Athletic Sports Referee Official Services" is this correct?

Answer: No this was an error. Please disregard that paragraph and replace it with the following:

**Bids shall be submitted** electronically via email clearly marked "Bid", "Winter Athletic Sports Referee Officials Services" "Bid #004.23.B4" and must Specify the Sports Category being Bid. Please note that contractors wishing to bid on more than one sports category must submit a separate bid price sheet and all the required forms and documentation in separate e-mails for each sport category they are wishing to bid on. **Bidders must identify in each e-mail title which sport category is enclosed along with the bid number and title.**

**Attachments**

---

1. Copy of the Prebid sign in sheet.

**Note:** It is the bidder's sole responsibility to monitor the HCPSS Purchasing website to ensure that they download any additional addendums or clarifications prior to submitting their bid or proposal and duly acknowledge receipt of and full understanding of said addendums on the proper bid submittal form. Failure to do so may result in non-receipt of important information prior to the closing date and may render the bid or proposal non responsive and ineligible to award. It is highly recommended that the submitting bidder ascertain if they have received all the addendums posted prior to submitting their bid/proposal. Failure of any bidder to obtain any such addendum or interpretation shall not relieve the bidders company from any obligation under his/her proposal as submitted.

Howard County Public Schools

TELE-CONFERENCE  
PRE-BID MEETING ATTENDANCE SHEET

BID TITLE : Winter Athletic Sports Referee officials services  
BID NUMBER : 004, 23, B4  
DATE : September 7, 2022  
TIME : 10:00 AM

Name: Doug Buschman  
Firm: IAAVO Board 12  
Phone: \_\_\_\_\_  
Email: \_\_\_\_\_

Name: \_\_\_\_\_  
Firm: \_\_\_\_\_  
Phone: \_\_\_\_\_  
Email: \_\_\_\_\_

Name: Jim Cagley  
Firm: IAAVO Board 12  
Phone: \_\_\_\_\_  
Email: \_\_\_\_\_

Name: \_\_\_\_\_  
Firm: \_\_\_\_\_  
Phone: \_\_\_\_\_  
Email: \_\_\_\_\_

Name: Michael Jones  
Firm: IAAVO Board 12  
Phone: \_\_\_\_\_  
Email: \_\_\_\_\_

Name: \_\_\_\_\_  
Firm: \_\_\_\_\_  
Phone: \_\_\_\_\_  
Email: \_\_\_\_\_

Name: Jim White  
Firm: IAAVO Board 12  
Phone: \_\_\_\_\_  
Email: \_\_\_\_\_

Name: \_\_\_\_\_  
Firm: \_\_\_\_\_  
Phone: \_\_\_\_\_  
Email: \_\_\_\_\_

Name: \_\_\_\_\_  
Firm: \_\_\_\_\_  
Phone: \_\_\_\_\_  
Email: \_\_\_\_\_

Name: \_\_\_\_\_  
Firm: \_\_\_\_\_  
Phone: \_\_\_\_\_  
Email: \_\_\_\_\_