

**HOWARD COUNTY PUBLIC SCHOOLS
PURCHASING DEPARTMENT**

10910 Clarksville Pike
Ellicott City, MD 21042
(410) 313-6600

<http://www.hcpss.org/about-us/purchasing/>

ADDENDUM NO. 1

(Total Pages - 3)

December 12, 2022

Invitation for Bids No. 033.22.B4

**Spring Athletic Sports Referee Officials Services
(Baseball, Boys Lacrosse, Softball, Girls Lacrosse)**

Opening Date: December 20, 2022 Time: 10:00 A.M.

The following shall be incorporated into the captioned solicitation as though included in the original documents issued.

The Board of Education authorizes the following changes, clarification and/or attachments to the solicitation documents; however such changes shall not relieve the firm of their responsibilities as otherwise required by the solicitation documents.

Questions

1. Question : Under the terms and condition section 'HH'-Price Adjustments it says "Pricing is firm for the first year after the award of the contract. Thereafter, annual price adjustments may be considered, but shall be limited to the same cost of living increases provided in the HCPSS Teachers Association negotiated agreement (HCEA)."

Does this include all fees?

Answer: Yes, this Includes all fees.

2. Question: On the Attachment "C" – Reference Form it lists the wrong sports categories of Basketball and Wrestling. Should that be corrected?

Answer: This was an error. The categories on the form should have said Baseball, Boys Lacrosse, Softball, Girls Lacrosse. Please see that attached revised form "C". Please disregard the original form that came in the bid documents and submit this revised form with your proposal.

Attachments

1. Copy of the Prebid sign in sheet.
2. Revised Attachment "C" Reference Form

Note: It is the bidder's sole responsibility to monitor the HCPSS Purchasing website to ensure that they download any additional addendums or clarifications prior to submitting their bid or proposal and duly acknowledge receipt of and full understanding of said addendums on the proper bid submittal form. Failure to do so may result in non-receipt of important information prior to the closing date and may render the bid or proposal non responsive and ineligible to award. It is highly recommended that the submitting bidder ascertain if they have received all the addendums posted prior to submitting their bid/proposal. Failure of any bidder to obtain any such addendum or interpretation shall not relieve the bidders company from any obligation under his/her proposal as submitted.

Attachment C – (REVISED)

EXPERIENCE/REFERENCE FORM

A total of three (3) Experience/Reference Forms must be provided for each sport category (Baseball, Boys Lacrosse, Softball, Girls Lacrosse) that you are submitting a bid for service.

Bidder: _____

Sport Category: _____

1. Customer Name: _____
2. Customer Address: _____
3. Contact Name and Title: _____
4. Contact Person Phone #: _____
5. Contract Persons E-mail Address: _____
6. How many year of service: _____
7. Commencement Date: _____ Termination date: _____
8. Is this contract renewable? yes no
9. If yes to the above, was the contract renewed? And if not, why not? _____

10. Annual Dollar amount of contract: _____
11. What was the nature of your service and list any similarities to HCPSS requirements:

Cited references must be able to confirm, without reservation, your company's ability to provide the level of service mandated in this solicitation. Contact information is to be accurate. The Owner will not be responsible for errors, non-working numbers or persons that are no longer employed by the firm or do not respond. Howards County Board of Education reserves the right to reject any bid based on an unsatisfactory reference. The Board of Education also reserves the right to request additional references as needed.

Howard County Public Schools

TELE-CONFERENCE
PRE-BID MEETING ATTENDANCE SHEET

BID TITLE : Spring Athletic Sports Referee Officials Services
BID NUMBER : 033.23.B4
DATE : 11/29/22
TIME : 10:00

Name: Anthony Sadrzewicz
Firm: Md Select Officials Assoc.
Phone: _____
Email: _____

Name: Stuart Feldman
Firm: HCPSS
Phone: _____
Email: _____

Name: Karen Dye
Firm: Md Select Officials Assoc.
Phone: _____
Email: _____

Name: _____
Firm: _____
Phone: _____
Email: _____

Name: John Sheehan
Firm: Southern Lacross Officials Assoc.
Phone: _____
Email: _____

Name: _____
Firm: _____
Phone: _____
Email: _____

Name: John Davis
Firm: HCPSS
Phone: _____
Email: _____

Name: _____
Firm: _____
Phone: _____
Email: _____

Name: Afua Tisdale
Firm: HCPSS
Phone: _____
Email: _____

Name: _____
Firm: _____
Phone: _____
Email: _____