

ADDENDUM NO. 2

February 10, 2023

RE: Bid #051.23.B7, Elevator Modernization at Glenelg High School

**FROM: Purchasing Office
Howard County Public Schools
10910 Clarksville Pike
Ellicott City, MD 21042
(410) 313-6723
(410) 313-6789 fax**

TO: APPROVED PROSPECTIVE BIDDERS

This addendum forms a part of the Contract Documents and modifies the Original Bidding Documents as noted below. Acknowledge receipt of this Addendum in the space provided on the Bid Price Sheet/Form of Proposal. Failure to do so may subject the Bidder to disqualification. This Addendum consists of one (1) page.

Answers to questions submitted following the pre-bid meeting. Answers are below:

1. Please confirm that HCPSS will provide internet service and category wire to the elevator machine room for elevator cab emergency communications and VOIP.

Response: See addendum 1

2. Is full time on-site supervision required from the prime contractor or will it be acceptable for the elevator contractor's foreman to act as the supervisor when only elevator-specific work is taking place?

Response: Prime contractors are responsible for all subcontractor activities and must have representation at all times they are on-site performing work.

3. Please confirm that this project will not be subject to prevailing wage law requirements if the final total contract sum is below \$250,000.

Response: Confirmed, will not be subject to prevailing wage.

4. Please confirm that this project is not subject to Buy American Steel Act.

Response: This project is subject to the Buy American Steel Act.

5. Will the contractor be given access to the bathrooms on-site?

Response: Yes, however abuse of bathrooms will not be tolerated, and the contractor may need to find alternative resources.

6. Will the contractor be given a storage/laydown area on-site?

Response: Yes, exterior to the building only. Contractor responsible for weatherproofing and security.

7. Please confirm that the contractor will not be responsible for asbestos abatement in affected areas as applicable.

Response: Confirmed, HCPSS has own asbestos abatement team.

8. Please confirm when the NTP will be. We will need the NTP by the early of March to allow us time to release the equipment so the work can be completed over the summer break.

Response: It is estimated that this contract will be awarded by April

9. Bid form for this project states Patuxent Valley Middle School, not Glenelg.

Response: See revised bid form attached.

SECTION 003000
BID FORM

HYDRAULIC ELEVATOR MODERNIZATION
GLENELG HIGH SCHOOL
BID #051.23.B7

Date: _____ Owner:

Board of Education
of Howard County Maryland
10910 Clarksville Pike
Ellicott City, MD 21042
Tel (410) 313-6723

Contractor:

The undersigned, having carefully examined the Bid Announcement and Bid Documents proposes to furnish all specified materials and specified equipment in strict accordance with the aforesaid documents for the Lump Sums as follows:

BASE BID

1. Complete installed cost for the Hydraulic Elevator Modernization at Glenelg High School and all appurtenances, as indicated on the drawings, specifications and addenda.

TOTAL BASE BID – Hydraulic Elevator Modernization at Glenelg High School

\$ _____

Please indicate below your Total Base Bid amount in words:

_____ and ---- /100 Dollars.

NOTE: Bid Form shall reflect bids for the project as shown in the Contract Specifications and Addenda. Substitutions shall be included in the section "Proposed Substitutions."

* Note: References to Architect will also include Engineer in all bid documents.

EQUIPMENT AND MANUFACTURERS

All bidders on the project are hereby required to name at time of bid the manufacturer name to be provided as part of their bid in accordance with the contract documents.

Elevator Controls Manufacturer : _____

PROPOSED SUBSTITUTIONS

Proposed substitutions shall be submitted in accordance with Instructions to Bidders, see Section 00100 Instructions to Bidders, Article 3, Bidding Documents, 3.3 Substitutions. Bids will be considered on systems, processes, or products of manufacturers other than those cited if accompanied by detailed technical specifications for each item, catalogs, test reports, brochures, and other descriptive literature and supporting data, sufficient in detail to permit evaluation of the proposed substitution without further reference.

Proposed Substitutions	Price Change
_____	\$ _____
_____	\$ _____
_____	\$ _____

SUBCONTRACTORS: Bidders are hereby required to name the subcontractors as part of their bid package.

Name of Company	Type of Work
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

REFERENCES

Bidders are hereby required to list three references for whom similar work has previously been performed within the last three years:

Name: _____

Address of Site: _____

Nature of Job: _____

Person to contact: _____

Telephone: _____

Name: _____

Address of Site: _____

Nature of Job: _____

Person to contact: _____

Telephone: _____

Name: _____

Address of Site: _____

Nature of Job: _____

Person to contact: _____

Telephone: _____

SURVEY

For information purposes, please advise by what methods you were informed of this solicitation. Your response would be very much appreciated.

Newspaper: Name of Newspaper _____

Contractor: _____

Ad House: Name of Ad House _____

Other: _____

COMPANY INFORMATION

Name of company

years in business

Street Address

City

State

Zip

Telephone #

Fax #

CONTRACT ADMINISTRATOR

Name

Title

Address

Phone

Cell phone

Email

ADDENDA

Receipt of the following addenda is acknowledged:

Addendum No. _____ Dated _____	Addendum No. _____ Dated _____
Addendum No. _____ Dated _____	Addendum No. _____ Dated _____
Addendum No. _____ Dated _____	Addendum No. _____ Dated _____

WARRANTY TO THE LUMP SUM

The undersigned affirms that the above base bid and alternates represents the entire cost of the project in accordance with the bid documents and that no claim will be made on account of any increase in wage, scales, material prices, taxes, fasts, cost indexes or any other rate affecting the construction industry and/or this project.

If the undersigned received written notice of the acceptance, at his designated address, within sixty (60) days after bid opening (or later if bid has not been withdrawn), the undersigned agrees to execute and deliver a contract and bonds in accordance with the bid as accepted, within seven (7) days after receiving notice, or forfeit the amount of the bid bond.

AFFIDAVIT

Special Instructions: An authorized representative of the bidder shall complete the following affidavit in accordance with these bid documents and insert answer to paragraphs 1 and 3.

Statutory Affidavit and Non-Collusion Certification

I, _____, being duly sworn, depose and state:

1. I am the _____ (officer) and duly authorized Representative of the firm named _____ whose address is _____ and that I possess the authority to make this affidavit and certification on behalf of myself and the firm for which I am acting.

2. Except as described in Paragraph 3 below, neither I, nor to the best of my knowledge, the above firm, nor any of its officers, directors, or partners, employees, agents, or employees of agents who are directly involved in obtaining or performing contracts with any public bodies has:

- (a.) Been convicted of bribery, attempted bribery, or conspiracy to bribe, under the laws of any state of the federal government;
- (b.) Been convicted under the laws of the state, another state, or the United States of: a criminal offense incident to obtaining, attempting to obtain, or performing a public or private contract; or fraud, embezzlement, theft, forgery, falsification or destruction of records, or receiving stolen property;
- (c.) Been convicted of a criminal violation of an antitrust statute of the State of Maryland, another state, or the United States;

- (d.) Been convicted of a violation of the Racketeer Influenced and Corrupt Organization Act, or the Mail Fraud Act, for acts in connection with the submission of bids or proposals for a public or private contract;
- (e.) Been convicted of any felony offenses connected with obtaining, holding, or maintaining a minority business enterprise certification, as prohibited by Section 14-308 of the State Finance and Procurement Article;
- (f.) Been convicted of conspiracy to commit any act or omission that would constitute grounds for conviction under any of the laws or statutes described in Paragraph (a) through (e) above; or
- (g.) Been found civilly liable under an antitrust statute of this State, another state, or the United States for acts or omissions in connection with the submission of bids or proposals for a public or private contract.

3. **The only conviction, plea, or admission by any officer, director, partner, or employee of this firm to involvement in any of the conduct described in Paragraph 2 above is as follows:**

If none, write "None" below. If involvement, list the date, count, or charge, official or administrative body, the individuals, their position with the firm and the sentence or disposition of the charge.

(you may attach an explanation as necessary)

- 4. I affirm that this firm will not knowingly enter into a contract with a public body under which a person or business debarred or suspended under Maryland State Finance and Procurement Title 16, subtitle 3, Annotated Code of Maryland, as amended, will provide, directly or indirectly, supplies, services, architectural services, construction-related services, leases of real property, or construction.
- 5. I affirm that this proposal or bid to the Board of Education of Howard County Maryland is genuine and not collusive or a sham; that said bidder has not colluded, conspired, connived and agreed, directly or indirectly, with any bidder or person to put in a sham bid or to refrain from bidding and is not in any manner, directly or indirectly, sought by agreement of collusion or communication or conference, with any person to fix the bid prices of the affidavit or any other bidder, or to fix any overhead, profit or cost element of said bid price, or that if any bidder, or to secure an advantage against the Board of Education of Howard County Maryland or any other person interested in the proposed contract; and that all statements in the proposal or bid are true. I acknowledge that, if the representations set forth in this affidavit are not true and correct, the Board of Education of Howard County Maryland may terminate any contract awarded and take any other appropriate action.
- 6. I affirm that this firm will not knowingly employ an individual to work at a school if the individual is a Registered Sexual Offender, pursuant to section 11-722 (C) of the Criminal Procedure Article of the Annotate Code of Maryland. A firm or person who violates this section is guilty of a misdemeanor and on conviction is subject to imprisonment not exceeding 5 years or a fine not exceeding \$5,000 or both.

The statements contained in this affidavit shall be incorporated into the awarded contract as material provisions and shall be effective throughout the life of the contract. The firm has a continuing obligation through the life of the contract to submit a revised affidavit should the firm discover information, or events occur, which render the contents of this affidavit erroneous or incomplete or which would result in the firm providing a different response. The firm's failure to submit a revised affidavit within three (3) working days of either its awareness of any error, change of circumstances, incompleteness, etc., or request by the owner shall constitute breach of contract.

Upon submission of a revised affidavit, the owner has the right to take such actions as may be necessary, in the judgment of the owner, to maintain and enforce the provisions of the affidavit, including termination of the contract.

I DO SOLEMNLY DECLARE AND AFFIRM under the penalties of penalties that the contents of these affidavits (Statutory and Non-Collusion) are true and correct, that I am executing this Affidavit in compliance with Section 16-311 of the State Finance and Procurement Article, Annotated Code of Maryland, and the Non-Collusion Certification in compliance with requirements of the Board of Education of Howard County Maryland, and that I am executing and submitting this Form of Proposal on behalf of and with full authority by the bidder named below.

(Signature of Bidder)

(Date)

(Print Name of Bidder)

(Title of Bidder)

SUBSCRIBED AND SWORN to before me on this _____ day of _____, 2022.

NOTARY PUBLIC

Name _____

Seal:

My Commission Expires _____

(Legal Name of Company)

(Address)

(City) (State) (Zip)

(Telephone) (Fax)

(E-mail address)

Contractor's License Number # _____

We are/I am licensed to do business in the State of Maryland as a:

() Corporation () Partnership () Individual () Other